The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Action Monitoring
Actions will be removed from the monitoring record when the committee has agreed that the 'DONE' column can be ticked. Updates are highlighted in bold. New items are shaded.

Board of Directors (PUBLIC) - Actions Monitoring – Record January 2013

Action No.	Meeting Date	Board minute	Action	Receiving Body	Date to be completed	Lead	Status	Completed?
138	30-7-12	143/12	**R&D** - update	Board	May/June 2013	GW	Six monthly updates of all current projects across the Trust. **Annual report to be presented at TEC**	
158	26-10-12	209/12	**Heath Education England** Re-validation – paper to be brought to a future Board meeting	Board	March 2013	MB	Presentation to Board	
165	26-11-12	225/12	**Appraisals** Trajectory to show attainment of targets at the end of March.	Board	~~Jan~~ March 2013	DS		
167	26-11-12	226/12	**Patient and Carer Experience Strategy** Six monthly update to Board.	Board	2013	GW	**In hand.**	

2013								
1	28-1-13	9/13	**Stakeholder map** – to be presented at a future Board meeting	Board	March 2013	**PW**		
2	**28-1-13**	**10/13**	**Falls Resulting in Serious Injury** Analysis of falls to be brought to Q&R Committee	**Q&R**	**March 2013**	**MB**	**Deep dive paper being produced by C Roberts and MB to present to March Q&R meeting**	
4	**28-1-13**	**10/13**	**Workforce** - Report to be made available for future board	**Board**	**March 2013**	**DS**		
7	**25-2-13**	**26/13**	**Strategy** - Strategy Development – internal, goals etc., update regarding progress with staff. To share on-going drafts before sign off **Engagement -** To present specifics of engagement plan	**Board** **Board**	**Ongoing/ March** **March 2013**	**LP** **LP**		
8	**25-2-13**	**28/13**	**Emergency Care Performance** A report to be produced for the Board on lessons learned from the current situation.	Board	March 2013	**GW/BC**		