The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Tuesday 26th November 2013 @ 9am-12pm
in the Conference Room at The Queen Elizabeth Hospital, King's Lynn

A G E N D A

AGENDA ITEM	
1.	**Chairman's Welcome and Apologies for absence**
2.	**Minutes of the Board of Directors' public meeting, held 24th September 2013** – attached To agree the minutes and address matters arising
3.	**Actions monitoring** – attached To review and update the actions monitoring record
4.	**Declarations of Interest in items on the agenda**
5.	**Urgent Matters**
6.	**Clinical Presentation/Patient Story – DVD**
QUALITY	
7.	**Medical Director and Director of Nursing Report** – attached To monitor - Val Newton, Deputy Director of Nursing and Patient Experience / Mark Blunt, Joint Medical Director / Bev Watson, Joint Medical Director
8.	**Quality Improvement Plan** – attached To receive – Barbara Cummings, Director Planning and Performance
STRATEGIC	
9.	**Chairman's Update** – attached For information – David Dean, Chairman
10.	**CEO's Report** – attached To consider – Manjit Obhrai, Interim CEO
OPERATIONAL / PERFORMANCE / FINANCE / WORKFORCE	
11.	**Performance Report** – attached **(Performance Dashboard – Quality [Inc. SIs and Safeguarding issues], Finance, Operational Performance, Workforce [Inc. whistleblowing issues])** To monitor and consider exceptions - Executive Directors

12. **Staff Survey – Final Action Plan** – attached
For information - David Stonehouse, Director of Resource

RISK

13. **Risk Register ≥ 15** – attached
To monitor – Mark Blunt, Medical Director

REGULATORY and GOVERNANCE

14. **Committee CKIs** – attached
- Quality Committee (to follow)
- TEC – 17/9, 1/10, 15/10, 5/11, 19/11

To review – Committee Chairs & Executive Directors

15. **Trust Seal Register Q2**
- Seal not applied since last update

To update – Gill Rejzl, Company Secretary

16. **Register of Directors' Interests** – attached
To review – David Dean, Chairman

17. **Any Other Business (to be agreed with the Chairman before the meeting)**

Date of next Board of Directors' meeting (in Public) – Tuesday 28th January 2014 @ 9am, QEH conference room

Special Resolution: That members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Apologies to: Corporate Governance Officer, Helen Milne 01553 613828 (internal ext. 3828).
Email: Helen.milne@qehkl.nhs.uk