Agenda Item No.1

NHS
The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

REPORT TO THE BOARD OF DIRECTORS (IN PUBLIC)

RESPONSIBLE DIRECTOR:	REPORT FOR:		IMPACT ON BUSINESS:		
Jon Green CEO	Decision	✓	High	Med	Low
	Discussion	✓	✓		
	Information				
LEAD MANAGER:	**REPORT TYPE:**		**BAF REFERENCES & RAG:**		
	Strategic				
	Operational	✓			
	Governance		**RELATED WORK: (PREVIOUS PAPERS TO COMMITTEE)**		
PEER ASSIST:	**PEER REVIEW:**				
Gill Rejzl, Trust Secretary					
CQC Domain: (safe, caring, effective, responsive, well-led)	Well-Led				

Meeting Date: **25 September 2018**

Report Title: **Quality Programme Board Terms of Reference**

PURPOSE:

To seek Board approval for the draft terms of reference (Appendix A) of the Quality Programme Board (QPB).

SUMMARY:

As part of the regulatory regime for trusts in Special Measures for quality reasons, the Board is required to establish a committee of the Board, called the Quality Programme Board (QPB). In summary, the QPB will:

- drive and monitor the delivery of the Trust's Quality Improvement Plan to address the findings of the CQC's Inspection of April – June 2018
- oversee and monitor the work of the workstreams reporting to the Quality Programme Board
- provide assurance to the Board that the Trust is delivering improvements in line with its plans
- support the Board in its reporting to the regulatory Oversight and Governance Group.

The QPB will be chaired by the CEO and Alan Brown will be taking on NED membership of the QPB. The QPB's position within the Trust's existing Governance Structure, its accountability to the Trust Board and its relationship with the existing Quality and Performance Committee are addressed by the terms of reference.

It is expected that the QPB will meet for its inaugural meeting in October 2018 (monthly meetings) ahead of the first meeting of the regulatory Oversight and Governance Group (date to be confirmed).

RISK ASSESSMENT:

Strategic / External	Operational/ Organisational	Financial	Clinical	Legal/ Regulatory	Reputational / Patient Experience
✓	✓	✓	✓	✓	✓

RECOMMENDATION/S:

The Board is invited to approve the terms of reference of the Quality Programme Board.