The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Tuesday 27th May 2014 @ 1pm
in the Conference Room at The Queen Elizabeth Hospital, King's Lynn

A G E N D A

AGENDA ITEM	
1.	**Chairman's Welcome and Apologies for absence**
2.	**Minutes of the Board of Directors' public meeting, held 25th March 2014 and Actions Monitoring** – attached To agree the minutes and address matters arising and review/update the actions monitoring record
3.	**Declarations of Interest in items on the agenda**
4.	**Urgent Matters**
5.	**Clinical Presentation/Patient Story – Mrs Butt**
QUALITY	
6.	**Quality Improvement Plan Delivery Update** – attached • NHS Choices update May 2014 To monitor - Wendy Cookson, Director of Quality Improvement
7.	**Medical Director and Director of Nursing Report** – attached • JAG Accreditation • Safeguarding (no confidential detail) • Clinical and Nursing Exclusions (no confidential detail) To monitor/discuss – Catherine Morgan, Director of Nursing / Mark Blunt, Medical Director / Bev Watson, Deputy Medical Director
STRATEGIC	
8.	**Chairman's Report** – attached For information – David Dean, Chairman
9.	**CEO's Report** – attached To consider – Manjit Obhrai, CEO
10.	**Communications Plan –** attached To update – Manjit Obhrai, CEO

OPERATIONAL / PERFORMANCE / FINANCE / WORKFORCE

11. **Integrated Performance Report** – attached
(Performance Dashboard – Quality [Inc. SIs and Safeguarding issues], Finance, Operational Performance, Workforce [Inc. whistleblowing issues])

- **Workforce incl:**
  - IG Training
  - Staff Rewards
  - Non-clinical suspensions
  - Whistleblowing cases (number only –no detail)

To monitor and consider exceptions - Executive Directors

12. **Nurse Skills Mix Review** – attached

- **Midwifery Workforce Information**

To review – Catherine Morgan, Director of Nursing

RISK

13. **Board Assurance Framework (BAF)** – attached
To monitor – Manjit Obhrai, CEO

REGULATORY and GOVERNANCE

14. **Nurse & Medical Education** - attached

- Education Governance Sub-structure

For information – Catherine Morgan, Director of Nursing / Mark Vaughan, Director of HR

15. **Terms of Reference** - attached

- Board of Directors
- Audit Committee
- Quality Committee
- Finance & Performance Committee
- Nominations & Remuneration Committee (ED Appointments)
- Risk Committee

To ratify – Board of Directors

16. **Register of Directors Interests** – attached
To review – David Dean, Chairman

17. **Any Other Business (to be agreed with the Chairman before the meeting)**

Date of next Board of Directors' meeting (in Public) – Tuesday 29th July @ 1pm, QEH conference room

Special Resolution: That members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Apologies to: Corporate Governance Officer, Helen Milne 01553 613828 (internal ext. 3828).
Email: Helen.milne@qehkl.nhs.uk