The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record 2017

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
18	27-09-16	95/16	CM to amend Nursing & Midwifery update: Appendix B page 20 – add leads to actions 2,3 and 4 Action 14 on page 21 – to add a date for completion	Board	~~November 2016~~ ~~January~~ February 2017	CM	To be included in the next Skill-mix review – **to Board in February**	✓
19	27-09-16	96/16	Mortality Summary Report – T Petterson to work with G Sabbagh to create a more accessible document	Board	~~November 2016~~ ~~January~~ March 2017	TP	In progress. Trust working with Dr Foster re. palliative care coding To go to Quality Committee first, then Board	
01	31-01-17	08/17	E Hardwick to compare the January Patient Story with the one from September to identify any common themes.	Board	March 2017	EH		
02	31-01-17	10/17	E Hardwick to provide details on the number of staff with falls training	Board	March 2017	EH		
03	31-01-17	11/17	Risk Committee to review the risk relating to ambulance crews leaving the site after 50 minutes, handing over patient care to Trust 'Gold' command.	Risk Committee	March 2017	EH	To be added to Risk Committee Forward plan – next meeting date to be confirmed	