NHS
The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record 2017/18

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
17	26 09 17	91/17	E Hardwick to provide a paper on delirium for the Quality & Safety Committee in early 2018	Quality & Safety Committee	February 2018	EH	Added to Forward Plan	
21	26 09 17	94/17	E Hardwick to monitor C-section rate over next 3 months and report back	Board	January 2018	EH	On agenda	
25	26 09 17	100/17	Risk appetite to be discussed at Board Development session in ~~October~~ February	Board Development	~~October~~ February 2018	ALL		
26	26 09 17	101/17	E Hardwick to discuss NICU ventilation with Neonatal Network in October and report back to Board	Board	~~November 2017~~ January 2018	EH	Discussed with network – will discuss further when have operational plan / timeline	
28	26 09 17	104/17	N Lyons to update on the implementation of the Learning from Deaths policy	Board	~~November 2017~~ January 2018	NL	NL is meeting with clinicians. Further work is needed to make the policy more multi-disciplinary. Clearer national definitions to be discussed at a meeting in December.	
29	28 11 17	107/17	J Green to provide feedback on success of the 'Choose Well' app (requested by M Ashton)	Board	January 2018	JG		

30	28 11 17	109/17	Nurse staffing – K Charman and E Hardwick to liaise and provide a triangulated report in January.	Board	January 2018	KC / EH	On agenda	
31	28 11 17	110/17	C Moore and N Lyons to provide a follow-up report on the actions taken following the Emergency Department review.	Board	January 2018	CM / NL	On agenda	
32	28 11 17	112/17	K Charman and N Lyons to provide an update on the Medical Staffing Tracker	Board	March 2018	KC / NL		
33	28 11 17	112/17	K Charman to provide more information on agency hours / agenda spend at the December Workforce Committee	Workforce Committee	December 2017	KC		✓
34	28 11 17	120/17	J Wade to update on discussions regarding hospital administration processes following September's 'Patient Story'	Board	January 2018	JW	JW has contacted pt (following further treatment) and is awaiting response	
35	28 11 17	123/17	E Hardwick to submit paper on 'Supervision of Midwives' to TEC for funding / operational decisions.	TEC	December 2017	EH		
36	28 11 17	125/17	Risk appetite / risk tolerance to be discussed at next Board Development session in February **(also Action 25)**	Board	February 2018	GR	On Board Development agenda	
37	28 11 17	126/17	E Hardwick to amend Risk Register - Risk 2373 and Risk 2399 are the same, added by both Pharmacy and Corporate	Board	January 2018	EH		