Agenda Item: 3

The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring – Record November 2015

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
29	24-11-15	121/15	CM to re-present data on completion of fluid balance charts in January	Board	January	CM		
30	24-11-15	121/15	CM to present the Patient Experience and Public Involvement Strategy to the Board in December.	Board	January	CM	On agenda for Quality Committee in February	
31	24-11-15	121/15	RP to provide JR with exact costs for interpreter services	Board	December	RP		
32	24-11-15	128/15	DS to present the Finance Dept risk register to the Risk Committee in January	Risk Committee	January	DS		✓