The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record – July 2016

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
31	24-11-15	121/15	RP to provide JR with exact costs for interpreter services	Board	~~December~~ ~~March~~ ~~July~~ September 2016	~~RP~~ DS	DS to progress **To resolve outside the meeting – to be completed by September**	
03	26-01-16	8/16	DS to discuss data pack graphs with Finance Team with a view to making them clearer	Board	~~March~~ ~~May~~ ~~July~~ September 2016	DS	To be reviewed with NEDs to determine what information is required, and also the quality of the reports which accompany the IPR needs to be consistent. JW to meet with NEDs at next pre-Board meeting to discuss requirements **EL and NEDS to resolve**	
08	29-03-16	31/16	JW to provide MC with a copy of the report on DNAs which was previously presented to the Finance & Performance Committee	Board	~~May~~ ~~July~~ September 2016	~~JW~~ DS	**DS to progress – to be closed by September**	
14	26-07-16	73/16	VN/CM to add End-of-Life as an objective for 2016/17 in the Nursing & Midwifery Annual Report	Board	September 2016	CM/VN		✓
15	26-07-16	74/16	DC to upload the IPAC Annual Report and Strategy to the Trust website	Board	August 2016	DC		✓

16	26-07-16	81/16	Strategic Risk and Risk Appetite to be programmed into the next Board Development session in August	Board	August 2016	GR/LL	Planned to take place at Board Development session December / January	✓
17	26-07-16	82/16	BW to speak to A Nelson regarding risk 1029 (debris from roof) to ascertain up-to-date situation, and risk to be re-articulated	Board	August 2016	BW/ A Nelson		