The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Tuesday 27 November 2018 at 11.30-3pm, in the Inspire Centre
Part 1 (Public) 11.30am-1.30pm, Part 2 (Public) 2-3.30pm

		AGENDA ITEM	Status	Report type	Required action	Lead
Part 1 (Public Board meeting with Governors' Council present)						
	1.	**Quality Programme Board:** - **Report** - **Terms of Reference** - **Oversight & Assurance Group update from 3rd Oct meeting**	attached attached attached	report report report	discuss discuss discuss	Chairman / CEO
		INTEGRATED PERFORMANCE REPORT – data pack *Board to commission in-depth work from committees)*				
	2.	**Quality** **- Exception Report *(included in IPR)*** **- Staffing Fill Rate**	*attached*	report	discuss	MD/CN
	3.	**Operational Performance** **- Exception Report *(included in IPR)***	*attached*	report	discuss	COO
	4.	**Workforce** **- Exception Report *(included in IPR)*** **- Refreshed Workforce Strategy** *(action 07)* - **Recruitment Incentives** *(action 38)*	*attached* attached attached	report	discuss	Dir.HR
	5.	**Finance** **- Exception Report**	attached	report	discuss	DoR
GOVERNOR QUESTIONS						
BREAK 1.30-2pm						
	BUSINESS – 1.30pm					
Part 2 (Public)	6.	**Chairman's welcome and apologies**		verbal		Chairman
	7.	**Minutes of the Board of Directors' Public meeting held on 25 September 2018 – and matters arising.**	attached	minutes	review and agree	Chairman
	8.	**Actions Monitoring**	attached	actions log	review and update	Chairman
	9.	**Declarations of Interest in items on the agenda**		verbal		Chairman
	10.	**Urgent Actions (Under Standing Order Para. 5.2):** **a. Loan Request**	attached	report	note	Chairman / DoR
	11.	**CEO's Update**	attached	report	consider	CEO

	12.	**Chairman's Report**	attached	report	consider	Chair
	STRATEGIC					
	13.	**Norfolk and Waveney STP - update**	attached	report	consider	Chairman / CEO
	14.	**Health & Wellbeing Board Strategy**	attached	report	consider	CEO
	15.	****AGENDA RE-NUMBERED****				
	QUALITY					
	16.	**Staff Story – Junior Clinical Director**	attached	report	consider	MD
	17.	**Revisiting the Patient Story - What did the Trust learn and what has changed?**	attached	report	consider	CN
	RISK					
	18.	**Corporate Risk Register (>15)**	attached	report	monitor	CN
	REGULATORY & GOVERNANCE					
	19.	**Periodic Reports:** **a. Guardian of Safe Working update** **b. Research & Development Update** **c. Fire Report** **d. Cyber Security update**	attached attached attached attached	report	monitor	MD MD DoF CTO
	20.	**Register of Directors' Interests**	attached	report	monitor	Chairman
	21.	**Board of Directors – Forward Plan**	attached	table	approve	Chairman
	The Board resolved that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest					
	Date of next Governors' Council / Board of Directors' meeting (in Public) – **Tuesday 29 January 2019, 10.30am QEH Inspire Centre**					

Apologies to: Corporate Office – Lisa Le Count
Email: lisa.lecount@qehkl.nhs.uk