The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record 2017/18

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
17	26 09 17	91/17	E Hardwick to provide a paper on delirium for the Quality & Safety Committee in early 2018	Quality & Safety Committee	February 2018	EH	Added to Forward Plan Presented to Committee in March	✓
25	26 09 17	100/17	Risk appetite to be discussed at Board Development session in ~~October~~ ~~February~~ April	Board Development	~~October~~ ~~February~~ April 2018	ALL	On agenda	
28	26 09 17	104/17	N Lyons to update on the implementation of the Learning from Deaths policy	Board	~~November 2017~~ ~~January~~ March 2018	NL	NL is meeting with clinicians. Further work is needed to make the policy more multi-disciplinary. Clearer national definitions to be discussed at a meeting in December.	
29	28 11 17	107/17	J Green to provide feedback on success of the 'Choose Well' app (requested by M Ashton)	Board	~~January~~ March 2018	JG	Still being implemented – no data yet available – for March	
31	28 11 17	110/17	C Moore and N Lyons to provide a follow-up report on the actions taken following the Emergency Department review.	Board	~~January~~ March 2018	CM / NL	Reported to Finance & Performance Committee in March	✓
32	28 11 17	112/17	K Charman and N Lyons to provide an update on the Medical Staffing Tracker	Board	March 2018	KC / NL		

34	28 11 17	120/17	J Wade to update on discussions regarding hospital administration processes following September's 'Patient Story'	Board	~~January~~ March 2018	JW	JW has contacted pt (following further treatment) and is awaiting response	
36	28 11 17	125/17	Risk appetite / risk tolerance to be discussed at next Board Development session in ~~February~~ April **(also Action 25)**	Board	April 2018	GR	On Board Development agenda	
01	30 01 18	02/18	C Moore to include update on use of Primary Streaming area in Operational Performance report (requested by DT)	Board	March 2018	CM		
02	30 01 18	05/18	Board to discuss funding for staff training / development for 2018/19 (raised by N Tarratt)	Board	March 2018	Board		
03	30 01 18	13/18	J Green to meet with N Tarratt to ensure the executive team has sight of all therapy services.	Board	March 2018	JG		