The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Action Monitoring
Actions will be removed from the monitoring record when the committee has agreed that the 'DONE' column can be ticked. Updates are highlighted in bold. New items are shaded.

Board of Directors (PUBLIC) - Actions Monitoring –Record October 2012

Action No.	Meeting Date	Board minute	Action	Receiving Body	Date to be completed	Lead	Status	Completed?
138	30-7-12	143/12	R&D -further discussions to take place as to how the Board can be kept informed of progress.		~~Feb 2013~~ Nov 2012	GW	Propose to bring six monthly updates of all current projects across the Trust.	
139	30-7-12	150/12	The Board to be informed kept of emerging issues around consolidation of Vascular Services.		As app.	PW	The operational teams have commenced discussions with Addenbrookes and the N&N to discuss how services might be reconfigured. **New commissioning process and plan agreed in detail. GH to keep Board informed .**	
148	29-8-12	171/12	Chair's Report – KG to establish ways to build up relationships with CCGs		Sept 2012	KG	**Contact with WNCCG made. Contact will be made with other CCGs.**	✓
149	29-8-12	172/12	CEO's Report – Board to be kept informed of developments regarding application to be a designated Burns facility.		Ongoing	PW		✓
150	29-8-12	174/12	Academic Health Science Network – further report on QEH involvement to update Board.		Oct 2012	PW/ GW	**Full report to Board in October**	
153	29-8-12	183/12	BSP Report – Q2 report to be produced and presented to October Board meeting		Oct 2012	PW		

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154	24-9-12	197/12	**Performance Report** **Patient Experience Friends and Family Survey** Footfall for the month unclear. Board to be updated at October Meeting. Data to be broken down by ward to give clear analysis. Detailed paper will be brought to the Board to present findings.		Oct 2012 Oct 2012	BC GW		
155	24-9-12	197/12	**Workforce** Follow up regarding clinical workforce and LTS/sickness trends and report back to Board meeting. **Appraisal Completeness** Below target across the Trust. Forecast projector to be presented to Board **DNA Graph** Figures on the DNA graph to be checked to ensure they correspond with the narrative.		Oct 2012 Oct 2012 Oct 2012	DS BC BC		

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