The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Wednesday 29th August 2012, 9.00 a.m. – 12 noon in the Conference Room at The Queen Elizabeth Hospital, King's Lynn

AGENDA ITEM

1. **Chair's Welcome**

2. **Clinical Presentation – Safeguarding**

3. **Patient Story –** tbc

4. **Apologies for absence:**

5. **Minutes of the Board of Directors' public meeting, held 30th July 2012 –** attached
   To agree the minutes and address matters arising

6. **Actions monitoring -** attached
   To review and update the actions monitoring record

7. **Declarations of Interest in items on the agenda**

8. **Urgent Matters**

STRATEGIC

9. **Chair's Report -** verbal
   To consider – Kate Gordon, Trust Chair

10. **CEO's Report** - attached
    To consider - Patricia Wright, CEO

11. **QE Strategy Development – Progress and Timetable update** – verbal
    To endorse – Patricia Wright CEO / Louise Proctor, Director of Strategy and Transformation

12. **Academic Health Science Network – Report -** attached
    To review and endorse – Gwyneth Wilson, Director of Patient Experience, Nursing & Lead for Nursing & Non-Medical Professionals

13. **Monitors National Quality Board Report – 16th August -** attached
    To note – Kate Gordon, Trust Chair

QUALITY

14. **Safeguarding Incidents -** verbal

To consider – Gwyneth Wilson, Director of Patient Experience, Nursing & Lead for Nursing & Non-Medical Professionals

15. **Serious Incidents – including benchmarking** - verbal
To consider - Dr Geoff Hunnam, Director of Patient Safety and Medical Director

RISK

16. **BAF** - attached
To monitor – Patricia Wright, CEO

17. **Risk Register – ≥ 20** - attached
To monitor – Geoff Hunnam, Director of Patient Safety & Medical Director

OPERATIONAL

18. **Integrated Performance Dashboard -** attached
To review – Barbara Cummings, Director of Non-Clinical Services

19. **Performance Report -** attached
(Quality, Operational Performance, Workforce)
To monitor and consider exceptions - Executive Directors

20. **Finance Activity -** attached
To monitor and consider exceptions – David Stonehouse, Director of Resource

a. BSP Report - attached
To note - Patricia Wright, CEO & Mark Henry, Director of Clinical Services

21. **Business Plan 2012/13 – Implementation update -** attached
To monitor and endorse – Patricia Wright, CEO & Mark Henry, Director of Clinical Services

GOVERNANCE

22. **2012/13 Annual Plan Review – Monitor Letter** - attached
For Information – Patricia Wright, CEO

23. **Board of Directors – Register of Interests** - attached
To review – Gill Rejzl, Company Secretary

Date of next Board of Directors' meeting (in public) - Monday 24th September 2012, 9.00 am QEH conference room

Special Resolution: That members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Apologies to: Corporate Governance Officer, Helen Milne 01553 613828 (internal ext. 3828).
Email: helen.milne@qehkl.nhs.uk