Agenda Item: 9

The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

REPORT TO THE BOARD OF DIRECTORS

SUBMITTED BY:	**REPORT FOR:**		**IMPACT:**		
Barbara Cummings	**Decision**		**High**	**Med**	**Low**
CONSULTATION:	**Information**	√	√		
Mark Henry	**REPORT TYPE:**		**RELATED WORK:**		
	Strategic	√			
	Operational	√			
	Governance	√			
BAF ref:	**N/A**				
CQC Essential Standard Reference:	**N/A**				
Media / Communications:	**N/A**				

Meeting Date: **30 July 2012**

Report Title: **CAR PARKING STRATEGY – UPDATE REPORT**

Purpose: To provide the Board of Directors with an update on the work to implement the Trust's Car Parking Strategy.

Summary: Please see the first page of the report.

Financial Implications / Efficiency Savings: This is included within the report.

Risk Assessment (cross-reference with Risk Register where appropriate):

Strategic / External	Operational/ Organisational	Financial	Clinical	Legal/ Regulatory	Reputation / Patient Experience
✓	✓	✓	✓	✓	✓

Recommendations:

The Board of Directors is asked to note and comment on the contents of this report.

Author: **Barbara Cummings**

Date: **23 July 2012**

The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

THE QUEEN ELIZABETH HOSPITAL KINGS LYNN, FOUNDATION TRUST

CAR PARKING STRATEGY – UPDATE REPORT

30TH JULY 2012

1 PURPOSE OF THE REPORT

This paper provides the Board of Directors with an update on the work approved by them at their meeting in May 2012 on the Car Park Strategy of the Trust. The areas commented on are:-

a) Revised car parking strategy for noting;
b) Work to date in relation to Phase 1 of the Strategy implementation.

2 REVISED CAR PARKING STRATEGY

At its meeting in May 2012 the Board of Directors asked for the proposed Car Parking Strategy to be further refined and represented for information. This is attached at Appendix 1.

3 PHASE 1 WORKS UPDATE

At its meeting in June 2012 the Board of Directors agreed from 1 September 2012 the Trust will provide a designated car parking area for patients and visitors at the front of the main car park and restrict car parking for staff who live on the Fairstead and Springwood Estates during peak periods Monday to Friday.

This paper updates the Board of Directors on the work taking place to enact this decision.

i) The proposal agreed at the Board of Directors has been presented to Joint Staff Side Consultative Committee on 2 occasions and they were content with the proposal and agreed to work with the Director of Non-Clinical Services and Performance Management to revise the Trust's Car Parking Policy.
ii) Car parking space marking design and signage approved by the Director of Patient Experience. This is shown at Appendix 2.

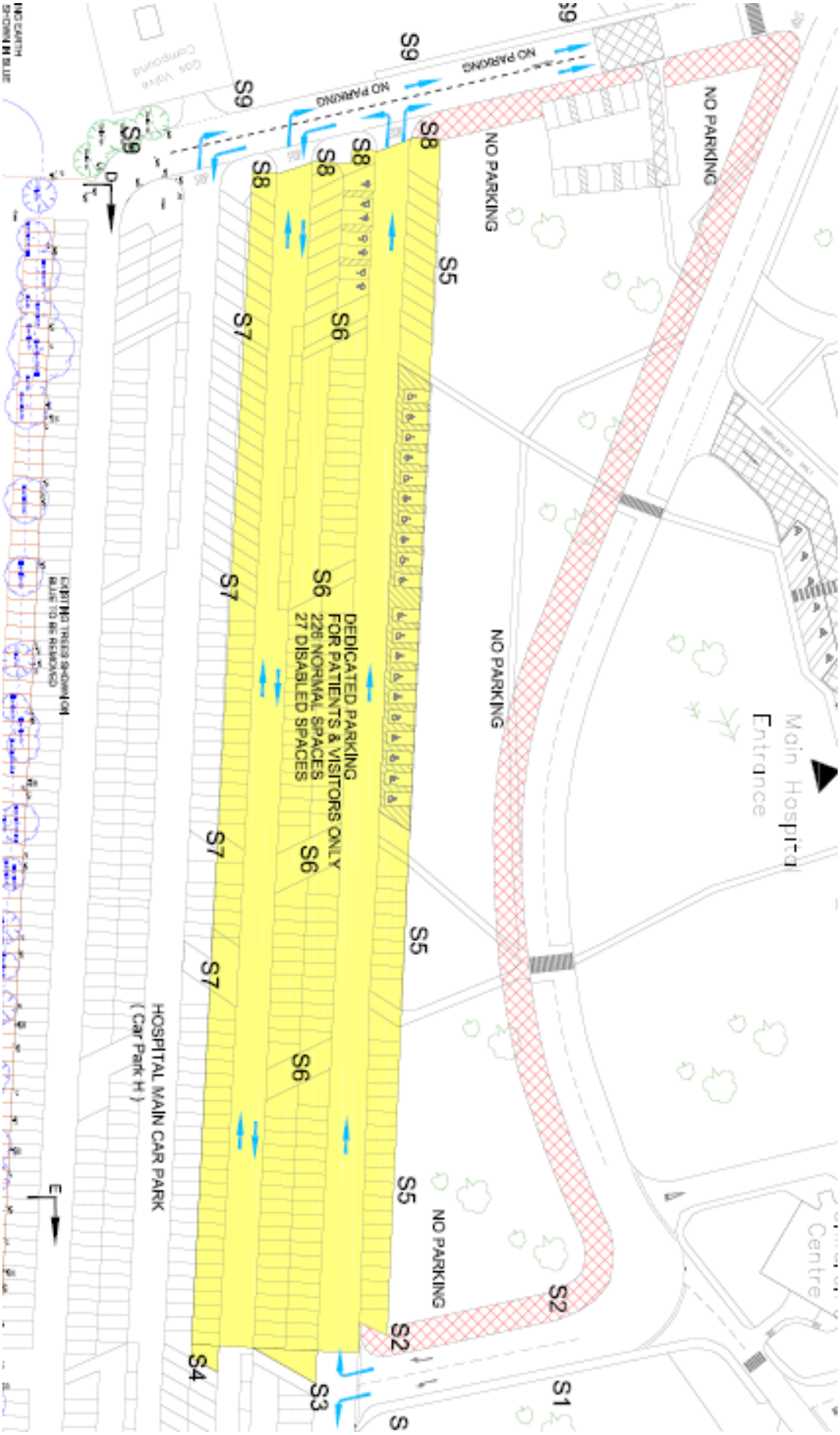
iii) Works to car park agreed to be undertaken 3rd or 4th weekend in August 2012 (weather dependent).
iv) Revised Car Parking Policy to TEC on 7 August 2012 for approval.
v) New Car Parking Policy issued to staff on 8 August 2012.
vi) New car parking badges not issued from 1 September 2012 for residents of Fairstead and Springwood estates.
vii) Applications for 'off peak' or appeals to park on site from Fairstead and Springwood residents to be processed week commencing 19 August 2012 and if staff meet policy these car parking badges issues week commencing 26 August 2012.
viii) Communication plan agreed for staff, patients and visitors which will include external communications via local media.

The project is on track to achieve the target go live of 1 September 2012.

4 RECOMMENDATION

The Board of Directors is asked to note and comment on the contents of this report.

Barbara Cummings
Director of Non-Clinical Services & Performance Management

Appendix 2

Patient Parking Area and Signage Diagram