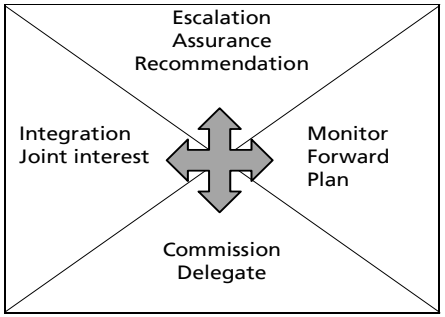
The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust



Chair's Key Issues and Assurance model

Committee / Sub-committee	Date	Chair
Trust Executive Committee	**26 June 2012**	**Patricia Wright, Chief Executive**

KEY	✓	***Supporting papers – Committee Members will have access to these papers from previous circulations. Paper copies will however be prepared for use at the Board / Committee receiving the CKIs.***

Agenda Item	Issue and lead officer	Receiving body, e.g. Board, Committee		Recommendation / Assurance / mandate to receiving body	Papers attached	BAF Ref.
16/12	Leadership Development – Kay Perry Peers	→	TEC	How do we build leadership development and process? Further paper to be brought to TEC at a later date.		
18/12	Department of Health: Copying letters to patients – Gwyneth Wilson	↑	Board	**Board to note** PESG to consider how the Trust communicates with patients and GW to canvas views from a Patient Experience Workshop being run on 19 July 2012.		
20/12	On-Call Policy – Ian Vince	↑	Board	**Board to note** This policy was ratified by TEC and will come into effect as from September 2012.		

Agenda Item	Issue and lead officer	Receiving body, e.g. Board, Committee		Recommendation / Assurance / mandate to receiving body	Papers attached	BAF Ref.
21/12	Risk Management		Board	**Board to note:** Risk Register reporting and monitoring at TEC in development		