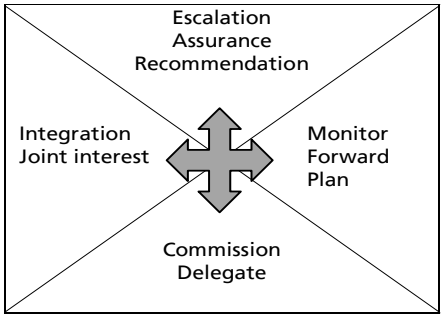
The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust



Chair's Key Issues and Assurance model

Committee / Sub-committee	Date	Chair
Trust Executive Committee	**3 July 2012**	**Patricia Wright, Chief Executive**

KEY	✓	***Supporting papers – Committee Members will have access to these papers from previous circulations. Paper copies will however be prepared for use at the Board / Committee receiving the CKIs.***

Agenda Item	Issue and lead officer	Receiving body, e.g. Board, Committee		Recommendation / Assurance / mandate to receiving body	Papers attached	BAF Ref.
33/12	Pharmacy Review – Val Woods		Board and TEC	**Board to note** The Committee agreed to appoint a Chief Pharmacist on secondment for 6 months and then go to advert. **TEC to note** VW to feedback on progress to TEC on 17 July 2012.		
35/12	Vascular Review – Patricia Wright/Geoff Hunnam		Board and TEC	**Board to note** There is a 10 week consultation on-going around vascular services. A further meeting needs to be arranged to discuss in further detail. **TEC to note** Feedback to be given to TEC late August.		

Agenda Item	Issue and lead officer	Receiving body, e.g. Board, Committee		Recommendation / Assurance / mandate to receiving body	Papers attached	BAF Ref.
36/12	Waiting List Initiative Payments – Geoff Hunnam	⇨	Local Negotiating Committee	GH to discuss with LNC, a proposal to include these payments into the Job Planning process as part of POD 17. Once savings have been identified and discussed, GH to feedback to TEC at a later date.		
38/12	R&D Operational Capacity Statement – Gwyneth Wilson	⇧	Board	**Board to note** This was approved by TEC and can now be downloaded onto the NIHR Website as appropriate.		
40/12	Investigation of Complaints	⇧	Board	**Board to note** This policy was ratified by TEC.		