

**BOARD OF DIRECTORS' MEETING (IN PUBLIC)**

Meeting to be held on Monday 26<sup>th</sup> March 2012 at 9.00 am

In the Conference Room at The Queen Elizabeth Hospital, King's Lynn

**PRESENTATION**

**Patient Story**

1. **Chair's welcome and apologies for absence –**
2. **Minutes of last public meeting; 23<sup>rd</sup> January 2012 -** To agree the minutes (attached)
3. **Actions monitoring** (attached)  
To review the actions monitoring record
4. **Matters Arising not otherwise on the agenda**
5. **Declarations of interest in items on the agenda**
6. **Register of Interests** (attached)  
To receive and note the declarations of interest made by the BoD members. Kate Gordon, Trust Chair.
7. **Urgent Matters (SO 3.6 & 5.2)**
8. **CEO's report** (attached)
9. **Chair's update** (verbal)

**STRATEGIC**

10. **Presentation of Draft Business Plans for 2012/13 & update on IBP** (attached)  
To consider and agree – Mark Henry, Director of Operations & Louise Proctor, Director of Integration
11. **Development of Organisational Values & Behaviours** (attached)  
For approval following a review – Gwyneth Wilson, Director of Nursing

**REGULATORY**

12. **Monitor Escalation Position** (verbal)  
To review the current QEH position - Patricia Wright, Chief Executive

13. **CQC January 2012 Inspection Position and Action Plan** (attached)  
To understand any consequences from the recent re-inspection by the CQC – Gwyneth Wilson, Director of Nursing

## INTEGRATED PERFORMANCE

14. **Integrated Performance Dashboard** (attached) & **Exceptions Report Commentary** (attached)  
To monitor and consider exceptions and performance risks - Barbara Cummings, Director of Performance and Informatics
15. **Performance & Standards Committee – Chair’s Key Issues from the meeting held 21st March** *(to follow after F&I committee meeting has been held)*  
To monitor the CKIs and consider escalated issues - Sean Green, Chair of the Performance & Standards Committee
- Escalation reports for debate by the Board
16. **Finance & Investment Committee - Chair’s Key Issues from the meeting held 21st March** *(to follow after F&I committee meeting has been held)*  
To monitor the CKIs and consider escalated issues – Shawn Haney, Chair of the Finance & Investment Committee
- (a) Escalation reports for debate by the Board
  - (b) **Budgets 2012/13** *(to follow pending F&I committee debate)*  
For approval by the BoD. David Stonehouse, Director of Finance
  - (c) **Capital Plan 2012/13** *(to follow pending F&I committee debate)*  
For approval by the BoD. Barbara Cummings, Director of P&I
17. **Quality & Risk Committee – Chair’s Key Issues from the meeting held 21st March** *(to follow after F&I committee meeting has been held)*  
To monitor the CKIs and consider escalated issues – Victoria Holliday, Chair of the Quality & Risk Committee
- Escalation reports for debate by the Board
18. **NHS confederation- dignity report** (attached)  
For approval by the BoD. Gwyneth Wilson, Director of Nursing
19. **Safeguarding Adults / Children** (verbal)  
To consider the monthly update - Gwyneth Wilson, Director of Nursing

## RISK

20. **Board Assurance Framework Report** (attached)  
To monitor and agree the handling of strategic risks - Gwyneth Wilson, Director of Nursing

21. **Corporate Risk Register** (attached)  
To monitor and agree handling of corporate risks scored 20 or over - Gwyneth Wilson, Director of Nursing

## GOVERNANCE

22. **Seal Register** (attached)  
To receive the updated seal register, Gwyneth Wilson, Director of Nursing
23. **Board Forward Plan** (attached)  
To approve the forward plan - Kate Gordon, Chair

**Date of next (public) Trust Board meeting TBC**

***Special Resolution: The members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.***