The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Action Monitoring
Actions will be removed from the monitoring record when the committee has agreed that the 'DONE' column can be ticked. Updates are highlighted in bold. New items are shaded.

Board of Directors (PUBLIC) - Actions Monitoring – Record December 2012

Action No.	Meeting Date	Board minute	Action	Receiving Body	Date to be completed	Lead	Status	Completed?
138	30-7-12	143/12	R&D - update		2013	GW	Six monthly updates of all current projects across the Trust.	
139	30-7-12	150/12	The Board to be informed of emerging issues around consolidation of Vascular Services.		As app.	PW	The operational teams have commenced discussions with Addenbrookes and the N&N to discuss how services might be reconfigured. New commissioning process and plan agreed in detail. GH to keep Board informed.	✓
148	29-8-12	171/12	Chair's Report – KG to establish ways to build up relationships with CCGs		~~Sept 2012~~ Ongoing	KG	Contact with WNCCG made. Pursue in context of board development programme.	✓
149	29-8-12	172/12	CEO's Report – Board to be kept informed of developments regarding application to be a designated Burns facility.		Ongoing	PW	**Still in progress. No 'in house' plastic surgeons. Work being done to satisfy commissioners. QEH in support role in joint partnership with N&N. Progress to be reported to TEC.**	✓

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157	26-10-12	208/12	Academic Health Science Network, progress and funding Issues		Ongoing	PW		✓
158	26-10-12	209/12	Heath Education England Re-validation – paper to be brought to a future Board meeting		Q1 2013	GH		
159	26-10-12	213/12	Infection Control Annual Report To use as a good news story		Dec 2012	VS		✓
160	26-11-12	218/12	**Minutes of Meeting 29th October** Amendment to be made to date of meeting on header page		ASAP	HM		✓
161	26-11-12	223/12	**Never Events Policy Framework** - to Q&R in January		Jan 2013	DS		
162	26-11-12	224/12	**Risk Register > 20** Emergency flow / discharges. Contacts with partners then report to the Board.		Jan 2013	PW	*Considerable work has been undertaken with Partners during Dec-Jan to raise, and attempt to resolve, issues. The CCG requested a detailed response from the Trust in relation to a number of contract concerns that included emergency flow which was submitted in Dec 2012. Weekly Gold Calls have now been reinstated and the position is being monitored closely*	
163 164	26-11-12	225/12	**Performance Report – Q&R** Update Board re process for assessing pressure ulcers on model of Stanhoe. **Workforce** Board to be updated on handling of short and long term sickness absence.		Jan 2013 Jan 2013	GW DS	*On agenda for 28 Jan 2013*	
165 166	26-11-12	225/12	**Appraisals** Trajectory to shown on reaching targets at the end of March. **C&B/Day Case Rate** Investigate comparative information for other hospitals. Report to P&S committee		Jan/Feb 2013 Feb 2013	DS BC		
167	26-11-12	226/12	**Patient and Carer Experience Strategy** Six monthly update to Board.		2013	GW		

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