The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record – July 2016

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
31	24-11-15	121/15	RP to provide JR with exact costs for interpreter services	Board	~~December~~ ~~March~~ July 2016	~~RP~~ DS	DS to progress **To resolve outside the meeting**	
03	26-01-16	8/16	DS to discuss data pack graphs with Finance Team with a view to making them clearer	Board	~~March~~ ~~May~~ July 2016	DS	To be reviewed with NEDs to determine what information is required, and also the quality of the reports which accompany the IPR needs to be consistent. **JW to meet with NEDs at next pre-Board meeting to discuss requirements**	
08	29-03-16	31/16	JW to provide MC with a copy of the report on DNAs which were previously presented to the Finance & Performance Committee	Board	~~May~~ July 2016	~~JW~~ DS	DS to progress	
09	24-05-16	48/16	CM to report back to Board on improvements to the discharge process and in particular the Discharge Lounge.	Board	July 2016	CM		
10	24-05-16	49/16	CM to make enquiries into the feasibility of recruiting Dutch nursing staff	Board	July 2016	CM		
13	24-05-16	56/16	GR to review BAF Risk 2 (Finance) at end of Q1 GR to revise risk scoring in BAF	Board	July 2016	GR		✓