The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Tuesday 26 November 2019
10am -12.30pm in the Conference Room, QEH King's Lynn

	AGENDA ITEM	Report type	Required action	Lead
1.	Chairman's welcome and apologies	verbal		Chairman
2.	Patient Story	verbal	consider	Chief Nurse
3.	Revisiting previous Patient Stories	report	consider	Chief Nurse
4.	Minutes of the Board of Directors' Public meeting held on 29 October 2019 – and matters arising.	minutes	review and agree	Chairman
5.	Actions Monitoring	actions log	review and update	Chairman
6.	Declarations of Interest in items on the agenda	verbal		Chairman
7.	Urgent Actions (Under Standing Order Para. 5.2): Approval of Five Year Strategic Plan	report	note	Chairman
8.	Chairman's Report	report	consider	Chairman
9.	CEO's Update	report	consider	CEO
OPERATIONAL				
10.	Integrated Performance Report			
	a. Safe	report	monitor	Chief Nurse & MD
	b. Effective	report	monitor	MD
	c. Caring	report	monitor	Chief Nurse
	d. Responsive	report	monitor	COO
	e. Well Led - Finance - People	 report report	 monitor monitor	 DoF&R Dir. HR
11.	Key Plans – Cancer Care Improvement Plan	report	monitor	COO
12.	Winter Plan 2019/20 update	verbal	monitor	COO
QUALITY				
13.	Update on progress - Integrated Quality Improvement Plan	report	monitor	CEO / Assoc. Dir. Quality Improvement
13a	Leadership & Management Strategic Priorities: Completion of Must and Should Do Actions	report	approve	CEO / Assoc. Dir. Quality Improvement
14.	National Inpatient Survey – Action Plan	report	consider	Chief Nurse
15.	Quality – Action Plan for National Audit of Care at the End of Life	report	consider	CN
RISK				

16.	Corporate Risk Register (>15)	report	monitor	Dir. Pt Safety
STRATEGIC				
17.	STP Update:	report	consider	Deputy CEO
REGULATORY & GOVERNANCE				
18.	Register of Directors' Interests	report	monitor	Chairman
19.	General Election Guidance - Purdah	report	consider	Deputy CEO
PERIODIC REPORTS				
20.	Whistleblowing Report	report	monitor	Assoc. Dir. HR
21.	Research & Development Update	report	monitor	MD
22.	Guardian of Safe Working Report	report	monitor	MD
23.	Board of Directors – Forward Plan	table	approve	Chairman
The Board resolves that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.				
Date of next Board of Directors' meeting (in Public) – **Tuesday 04 February 2020, 10am, Conference Room, QEH**				

Apologies to: Corporate Office – Lisa Le Count
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