The Queen Elizabeth Hospital NHS
King's Lynn
NHS Foundation Trust

Board of Directors (PUBLIC) - Actions Monitoring Record 2017

Action Monitoring - Actions will be removed from the monitoring record when the Board has agreed that the 'completed' column can be ticked.

Action No.	Date of Meeting	Minute No.	Action	Report to:	By When?	By Whom?	Progress	Complete
19	27-09-16	96/16	Mortality Summary Report – T Petterson to work with G Sabbagh to create a more accessible document	Board	~~November 2016~~ ~~January~~ ~~March~~ May 2017	~~TP~~ NL	In progress. Trust working with Dr Foster re. palliative care coding To go to Quality Committee first, then Board – passed to N Lyons	
01	31-01-17	08/17	E Hardwick to compare the January Patient Story with the one from September to identify any common themes.	Board	March 2017	EH	Some common themes identified – changeover / pathways of care. Issues with MAU / Short Stay are being reviewed with consultants. EH to work with C Moore.	✓
04	28-03-17	28/17	Patient Story – E Hardwick and C Roberts to meet with patient's mother to discuss issues with nursing, and to agree continuity of care for future visits. EH to discuss nursing issues arising from the Patient Story with MC	Board	May 2017	EH / CR		
05	28-03-17	35/17	J Wade / R Pearson to provide an estimated total cost of keeping the escalation beds open	Board	May 2017	JW / RP	Figure to be provided and then included in the monthly finance report going forward	✓

06	28-03-17	36/17	G Goodman to provide an annual comparison of vacancy rates with month / month data.	Board	May 2017	GG	Unable to provide vacancy figures at present - an update of the Funded Establishment is currently underway in ESR.	