The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

**BOARD OF DIRECTORS (IN PUBLIC)**

**Meeting to be held on Tuesday 4 February 2020**
**10am -12.30pm in the Conference Room, QEH King's Lynn**

| AGENDA ITEM | | Report type | Required action | Lead |
|---|---|---|---|---|
| 1. | Chairman's welcome and apologies | verbal | | Chairman |
| 2. | Patient Story | verbal | consider | Chief Nurse |
| 3. | Revisiting previous Patient Stories | report | consider | Chief Nurse |
| 4. | Minutes of the Board of Directors' Public meeting held on 26 November 2019 – and matters arising. | minutes | review and agree | Chairman |
| 5. | Actions Monitoring | actions log | review and update | Chairman |
| 6. | Declarations of Interest in items on the agenda | verbal | | Chairman |
| 7. | Urgent Actions (Under Standing Order Para. 5.2): None | | | |
| 8. | Chairman's Report | report | consider | Chairman |
| 9. | CEO's Update | report | consider | CEO |
| **OPERATIONAL** | | | | |
| 10. | Integrated Performance Report | | | |
| | **a.** Safe | report | monitor | Chief Nurse & MD |
| | **b.** Effective | report | monitor | MD |
| | **c.** Caring | report | monitor | Chief Nurse |
| | **d.** Responsive | report | monitor | COO |
| | **e.** Well Led<br>- Finance<br>- People | <br>report<br>report | <br>monitor<br>monitor | <br>DoF&R<br>HRD |
| 11. | Key Plans – Planned Care | report | monitor | COO |
| 12. | Winter Plan 2019/20 update | verbal | monitor | COO |
| 13. | QEH 40th Anniversary Programme | report | consider | Deputy CEO |
| 14. | Nursing Establishment / skills mix review | report | consider | Chief Nurse |
| **QUALITY** | | | | |
| 15. | Maternity Transformation Programme<br>- Continuity of Carer action plan (appendix) | report | consider | Chief Nurse |
| **RISK** | | | | |
| 16. | Corporate Risk Register (>15) | report | monitor | Dir. Pt Safety |
| 17. | Board Assurance Framework | report | monitor | Dir. Pt Safety |

| STRATEGIC | | | | |
|---|---|---|---|---|
| 18. | STP Update:<br>Hospital Services Strategy | report | consider | Deputy CEO |
| **REGULATORY & GOVERNANCE** | | | | |
| 19. | Register of Directors' Interests | report | monitor | Chairman |
| **PERIODIC REPORTS** | | | | |
| 20. | Fire Report | report | monitor | COO |
| 21. | Freedom to Speak Up Guardian – 6 month report (inc. monthly Whistleblowing update) | report | monitor | FTSUG / Deputy CEO |
| 22. | Board of Directors – Forward Plan | table | approve | Chairman |
| 23. | AOB – Coronavirus update | report | note | MD |
| **The Board resolves that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.** | | | | |
| Date of next Board of Directors' meeting (in Public) – **Tuesday 3rd March 2020, 10am, Conference Room, QEH** | | | | |

Apologies to: Corporate Office – Lisa Le Count
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