Agenda Item 3

The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

REPORT TO THE GOVERNORS' COUNCIL

SUBMITTED BY:	REPORT FOR:		RELATED WORK:
Gill Rejzl Trust Secretary	Action	√	
CONSULTATION:	Information		
	REPORT TYPE:		
	Strategy		
	Performance		
	Governance	√	

Meeting Date: **02 April 2019**

Report Title: **Register of Governors' Interests – Quarterly Review**

Purpose:

To review the 'Register of Governors' Interests'. Updates are **'in bold'**.

Summary:

The Trust is required to maintain a 'Register of Interests of the Governors' Council' by Schedule 7 of the NHS Act 2006, which deals with the constitutional arrangements for Public Benefit Corporations. The QEH's FT constitution covers this legal requirement in paragraph 20. The QEH's current Register of Interests of members of the Governors' Council is set out at Appendix 1. The register covers those interests declared by Governors through completion of the Trust's 'Declaration of Interests' proforma.

Schedule 7 of the NHS Act 2006, also requires that the Trust's constitution "must make provision for dealing with conflicts of interest of members of the board of governors". The Trust's constitution and standing orders make the following provisions:

CONSTITUTION

16 Governors' Council - conflicts of interest of governors

16.1 If a governor has a pecuniary, personal or family interest, whether that interest is actual or potential and whether that interest is direct or indirect, in any proposed contract or other matter which is under consideration or is to be considered by the Governors' Council, the governor shall disclose that interest to the members of the Governors' Council as soon as he becomes aware of it.

16.2 The Standing Orders for the Governors' Council shall make provision for the disclosure of interests and arrangements for the exclusion of a governor declaring any interest from any discussion or consideration of the matter in respect of which an interest has been disclosed.

STANDING ORDERS

The Standing Orders for the Governors' Council set out in detail the provisions relating to the Governors' declarations of Interest. The following key points are covered:

- At the time Governors' interests are declared, they should be recorded in the Governors' Council minutes.
- Any changes in interests should be declared at the next Governors' Council meeting following the change occurring and recorded in the minutes of that meeting
- Governors' directorships of companies likely or possibly seeking to do business with the NHS should be published in the Trust's annual report and in the register of Governors' interests. The information should be kept up to date for inclusion in the register and succeeding annual reports.
- During the course of a Governors' Council meeting, if a conflict of interest is established, the Governor concerned should withdraw from the meeting and play no part in the relevant discussion or decision.
- The Secretary to the Trust will ensure that a Register of Interests is established to record formally declarations of interests of Governors.
- These details will be kept up to date by means of a quarterly review of the Register in which any changes to interests declared during the preceding three months will be incorporated.
- The Register will be available to the public and the Secretary will take reasonable steps to bring the existence of the Register to the attention of local residents and to publicise arrangements for viewing it.

Policy into Practice – what happens at and between Governors' Council meetings?

- The Register of Interests of the Members of the Governors' Council will be reviewed by the Governors' Council every quarter.
- Governors' are asked to notify the secretary between Governors' Council meetings, should an amendment/addition to the Register of Interests be needed.
- The Chair will ask for any interests to be declared at the beginning of every meeting. At this point on the agenda, the Secretary will update the Governors' Council in respect of any changes to the Register since the previous meeting. Interests in business on the agenda and not previously declared, should also be declared by Governors at this point in the meeting.
- During the course of a meeting, a Governor should immediately declare any interest, which arises.
- The Chair will ask a Governor to leave a meeting of the Governors' Council during discussion and/or voting on any business in which a Governor has declared an interest.

Governors will note that the same provisions are in place in respect of the Register of Interests of the Board of Directors.

Recommendations:

It is recommended that the Governors' Council:

(i) Notes the provisions for the declaration of interests contained both within this report and in the Trust's Constitution & Standing Orders for the Governors' Council

(ii) Reviews and updates the latest version of the Register of Interests of members of the Governors' Council, as necessary

Director	Constituency – area/class	Declared Interests
Brodie, Jennifer	Public – Cambs	In receipt of a NHS Pension
Bruce, Malcolm	Public, Cambridgeshire	Retired registered nurse; Chairman of the 'Friends of the Wisbech Hospitals' Daughter is a site manager at the QEH King's Lynn
Calton, Julie	Staff – Clinical	None
Clark, Steve	Public – West Norfolk	Freebridge Community Housing – Voluntary Board Member Norfolk and Suffolk NHS FT – Wellbeing User Representative (Chair of Forum) Swaffham and Litcham Home Hospice Support – Volunteer West Norfolk Mind – Volunteer Oxburgh Hall (National Trust) – Volunteer
Clarke, Simon	Public – West Norfolk	None
Coe, David	Staff – Non-Clinical	Member of the Unite Union
Compton, Ann	Appointed – College of West Anglia	Previously employed as a Midwife/Supervisor of Midwives at QEH.
Corner, Esmé (OBE)	Public – West Norfolk	None
Dansie, Paul	Appointed – University of East Anglia (UEA)	Anatomy Lecturer at Norwich Medical School - UEA
Dossetor, Dr Jonathan	Public – West Norfolk	Consultant Paediatrician – The QEH King's Lynn – retired 2007
Easton, Ann	**Public – West Norfolk**	**None**
Evans, Jane	Appointed – West Norfolk Carers	CEO of an organisation in receipt of CCG funding Member of the Institute for Learning Trustee of Community Action Norfolk Elected member of the Norfolk Systems Leadership Group

Director	Constituency – area/class	Declared Interests
Hipkin, Penelope	Public – West Norfolk	Chairman – King's Lynn Hospitals - League of Friends
Kavanagh, Patrick	**Public – West Norfolk**	**British Red Cross Support Worker Director ARMGB COC (Alarm Response Management)**
Kunes, Paul	Appointed – Borough Council of King's Lynn & West Norfolk	Borough Councillor for King's Lynn & West Norfolk
Lewis, Betty	Public – Cambs	State Registered Nurse – Retired Member of Royal College of Nursing Daughter runs occasional fund-raising stall in QEH foyer – organised by QEH Fundraising Executive
Maltby, Alan	**Public – South East Lincs**	**Retired from Nottingham Local Government – pension administered by Nottingham CC.**
Monk, Clive	Public – Breckland, North Norfolk & Rest of England	Development Manager – Eastern Seafish Training Association
Robinson, Sue	**Public – South East Lincs**	**None**
Scholefield, Chaz	**Staff – Non-Clinical**	**Waste and Linen Services Manager at the Trust**
Sherwood, Ian	Appointed – Breckland Council	Employed as Certificated Conservative & Unionist Party Agent, working for South West Norfolk Conservative Association and North West Norfolk Conservative Association. Employed as Senior Local Assistant to Member of the European Parliament. Elected member (Councillor) on Breckland District Council. Member of the Conservative Party. Member of The National Society of Conservative Agents and Professional Staff. Member of the Charted Institute of Public Relations. Wife is employed by (WNCCG) West Norfolk Clinical Commissioning Group

Director	Constituency – area/class	Declared Interests
Squire, Sandra	Appointed – Norfolk County Council	Elected member of Norfolk County Council Elected Member of Borough Council of King's Lynn & West Norfolk Director and Chairman of 'Nelson's Coastal Watersports Trust CIC'
Todd, Dan	**Staff – Non-Clinical**	**None**
Taylor, Dr Barrie	Public – West Norfolk	Retired Consultant Gynaecologist Fellow – Royal College of Obstetricians and Gynaecologists Fellow – Royal College of Surgeons
Walder, Andy	Appointed - Freebridge Community Housing	Chair of Freebridge Community Housing Director Ad Meliora Academy Committee Member Sandringham Cricket Club Team Walder for Addenbrookes Dr of Technology at the University of Wolverhampton
Welch, Dale	**Public – Breckland, North Norfolk & Rest of England**	**Self-employed IT Extended User Services for General Electric.** **Garanwood Ltd, Director.**
Wicks, Kenneth	**Public – West Norfolk**	**Retired.**
Wilson, Ant (Anthony)	**Staff – Clinical**	**None**