The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

A GOVERNORS' COUNCIL MEETING AGENDA

Governors' Council Meeting 3.15pm on Tuesday 2nd April 2019 in the Conference Room at the Queen Elizabeth Hospital, King's Lynn. PE30 4ET

	1.	**Chairman's welcome and opening remarks**	Chairman – Prof Steve Barnett
GOVERNANCE / REGULATORY			
	2.	**Apologies for absence:** P Kunes, A Compton, S Squire J Wade, E Hardwick,	Chairman – Prof Steve Barnett
	3.	**Declarations of Interest & updated Register of Governors' Interests:** – attached – to review	Chairman – Prof Steve Barnett
	4.	**a) Governors' Council minutes – 30-01-2019 (1)** – attached – to agree	Chairman – Prof Steve Barnett
	5.	**Forward Plan** – attached **–** to note	Chairman – Prof Steve Barnett
	6.	**Chairman's Report** – attached – to consider	Chairman – Prof Steve Barnett
	7.	**CEO's Report** – attached – to consider	CEO Caroline Shaw
	8.	**Election update** – attached – to note	Trust Secretary – Gill Rejzl
	9.	**Policy for Engagement – updated** – attached – to approve	Trust Secretary – Gill Rejzl
	10.	**Constitution Working Group Terms of Reference – update –** attached – to approve	Trust Secretary – Gill Rejzl
	11.	**Locally Selected Indicator for Audit – 2018/19 –** attached – to approve	Trust Secretary – Gill Rejzl
	12.	**Non-Executive Director update – including recruitment and selection process** - verbal	N&RC and Trust Chairman, Steve Barnett
STRATEGY / QUALITY			
	13.	**CQC findings - following March inspection -** **Quality Improvement Update** – verbal – to consider	CEO, Caroline Shaw Chairman, Steve Barnett /
	14.	**STP Update –** attached – to consider	CEO, Caroline Shaw Chairman, Steve Barnett /
	15.	**Operational Plan – presentation** – to consider	CEO Caroline Shaw / CTO Patrick Johnson
PERFORMANCE			
	16.	**Integrated Performance Report** – attached – to consider	NED Committee Chairs and EDs

COMMITTEE AND TASK AND FINISH GROUPS			
	17.	a **Membership & Communications Committee report** – attached b **Patient Experience Committee report** – attached c **Business Committee report** – attached *Reports to note / discuss*	Jonathan Dossetor Esme Corner Steve Clark
	18.	**Exclusion of the Public (GC Standing Orders – para. 4.1)** **The Governors' Council is invited to resolve that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.**	
	19.	**Minutes of Extraordinary Governors' Council meetings held in private – 1) 30-01-2019 – attached** – to note	Chairman – Prof Steve Barnett

Extract from Standing Orders

4.4 Setting the agenda

A Governor desiring a matter to be included on an agenda shall make his request in writing to the Secretary at least 10 clear days before the meeting. The request should state whether the item of business is proposed to be transacted in the presence of the public and should include appropriate supporting information. Requests made less than 10 days before a meeting may be included on the agenda at the discretion of the Chairman.

Please contact Trust Secretary, Gill Rejzl (gill.rejzl@qehkl.nhs.uk or on 01553 613614) if you would like to request items for inclusion on the agenda to be considered by the Chair.

Please notify apologies for absence to Foundation Trust Membership Officer, Mary Denmark on 01553 613142 or email mary.denmark@qehkl.nhs.uk

Please let Mary know if you will be attending the Public Board meeting and, if so, whether you require a set of printed papers. It is hoped that governors will try to attend the Public Board Meetings were possible.

All Public Board papers will be available on the Trust's website before the meeting.
Public Board Meeting dates, all on a Tuesday, starting at 10.30 am – in the QEH Conference Room unless indicated otherwise (please check the website)

28th May 2019
30th July 2019
1st October 2019
26th November 2019
28th January 2020

Governors' Council Meetings, all in the QEH Conference Room starting at 10.30 am – except for the April meeting, which starts at 3.15 pm

Tuesday 2nd April 2019 – *15:15 start*
Thursday 30th May
Wednesday 31st July
Thursday 3rd October
Thursday 28th November
Thursday 6th February 2020

CEO – Chief Executive Officer
CTO – Chief Transformation Officer
STP – Sustainability and transformation partnership