

Governors' Council meeting AGENDA

Governors' Council Meeting **10am** on Tuesday 03 December 2019 in
the Conference Room at the Queen Elizabeth Hospital, King's Lynn. PE30 4ET

1.	(Vice) Chairman's welcome and opening remarks	Vice Chairman Alan Brown
GOVERNANCE / REGULATORY		
2.	Apologies for absence: Jane Evans, Barrie Taylor, Jonathan Dossetor, Dave Coe Directors: Prof. Steve Barnett, Jackie Schneider	Vice Chairman Alan Brown
3.	Declarations of Interest & updated Register of Governors' Interests: – attached – to review	Vice Chairman Alan Brown
4.	Governors' Council minutes – 03-10-2019 – attached – to agree	Vice Chairman Alan Brown
5.	Forward Plan – attached – to note	Vice Chairman Alan Brown
6.	Chairman's Report – attached – to consider	Vice Chairman Alan Brown
7.	NED update – verbal – to note	Vice Chairman Alan Brown
8.	CEO's Report – attached – to consider	CEO Caroline Shaw
PERFORMANCE		
9.	Integrated Performance Report – attached – to consider	NED Committee Chairs and EDs
STRATEGY / QUALITY		
10.	IQIP – Integrated Quality Improvement Plan report - attached	Deputy CEO Laura Skaife-Knight
11.	STP Update – attached – to consider	CEO Caroline Shaw & Vice Chairman Alan Brown

12.	Organisational 5-year Strategy - to consider (a presentation)	Laura Skaife-Knight Deputy CEO & Carly West-Burnham
COMMITTEE AND TASK AND FINISH GROUPS		
13.	a Membership & Communications Committee report – attached b Patient Experience Committee report – attached c Business Committee report - attached <i>Reports to note / discuss</i>	Jonathan Dossetor Esme Corner Steve Clark
14.	Exclusion of the Public (GC Standing Orders – para. 4.1) The Governors’ Council is invited to resolve that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.	
15.	Minutes of Extraordinary Governors’ Council meeting held in private 03-10-2019 – attached – to note	Vice Chairman Alan Brown

Extract from Standing Orders

4.4 Setting the agenda

A Governor desiring a matter to be included on an agenda shall make his request in writing to the Secretary at least 10 clear days before the meeting. The request should state whether the item of business is proposed to be transacted in the presence of the public and should include appropriate supporting information. Requests made less than 10 days before a meeting may be included on the agenda at the discretion of the Chairman.

Please contact Trust Secretary, Gill Rejzl (gill.rejzl@qehkl.nhs.uk or on 01553 613614) if you would like to request items for inclusion on the agenda to be considered by the Chair.

Please notify apologies for absence to Foundation Trust Membership Officer, Mary Denmark on 01553 613142 or email mary.denmark@qehkl.nhs.uk

All Public Board papers will be available on the Trust’s website before the meeting.
Public Board Meeting dates, all on a Tuesday, starting at 10am – in the QEH Conference Room unless indicated otherwise (please check the website)

4th February 2020
3rd March
7th April
5th May
2nd June
7th July

4th August
1st September
6th October
3rd November
1st December

Governors’ Council Meetings, all in the QEH Conference Room starting at 10.30am all on a Thursday

6th February 2020
9th April
11th June
13th August

8th October
10th December
11th February 2021 (tbc)