

Governors' Council Forward Planning

Regular Agenda Items

Item	Responsible Officer / Governor
Sub-Committee and Task & Finish groups reports / minutes – as appropriate	Trust Secretary / FT Membership Officer / Committee Chairs
Receive Performance Information (Performance Data pack and exception report updates)	Relevant Committee Chair / Support Executive
Declaration / Register of Interests	Trust Secretary / FT Membership Officer
Membership review	Membership & Comms Chair / FT Membership Officer
STP (Sustainability and transformation partnership) update	Trust Chairman / Trust CEO

Annual Business Cycle overleaf....

Governors' Council – Annual business cycle and forward list

Task	Freq	29 May 18	12 Jul AMM	31 July 18	25 Sep 18	27 Nov 18	29 Jan 19	2 Apr 19	30 May 19	31 Jul 19	12 Sep 19	3 Oct 19	03 Dec 19	6 Feb 20	9 Apr 20	11 Jun 20	13 Aug 20	AMM ?	8 Oct 20	10 Dec 20	11 Feb 21
Annual Members' Meeting	A		✓								✓							✓			
Appoint the Auditor	AR																	✓?			
Receive the Annual Report, Accounts & Quality Account	A		✓								✓							✓			
Appraisal of the Chair	AR					✓														✓	
Lead Governor Appointment	AR													✓23							
Code of Conduct	AR			✓21																	
Review ToR of GC Committees	AR																				
~ Patient Experience		✓20														✓23					
~ Nomination & Remuneration										✓20						✓23					
~ Membership & Comms		✓20														✓23					
~ Business Committee				✓20																	
~ Constitution Working Group	AR							✓20						✓21							
Review Constitution	AR		✓19								✓20							✓21			
Review 'Working Together Strategy' & Key Governance Policies	A/2 A				✓21																
Review Policy for Engagement	AR							✓22													
Review Membership Strategy & Action Plan	2A													✓22							