The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

GOVERNORS' COUNCIL MEETING

~AGENDA ~

Governors' Council Meeting - 10.30 am – 11.15 am on Tuesday 25th September 2018 in the Inspire Centre, the Queen Elizabeth Hospital, King's Lynn. PE30 4ET

10.30 am	**1.**	**Chair's introductions and opening remarks**	Chair - E Libbey
GOVERNANCE			
	2.	**Apologies for absence:** **Governors:** M Abbott, P Tickner, R Broke, A Hicks **Directors:**	Chair - E Libbey
	3.	**Declarations of Interest & updated Register of Governors' Interests:** to review – attached	Chair - E Libbey
	4.	**Governors' Council minutes – 31-07-2018 –** to agree – attached	Chair - E Libbey
	5.	**Forward Plan –** to note - attached	Chair - E Libbey
REGULATORY / QUALITY			
	6.	**CQC Inspection report statement (questions will be taken at item 1 of the Board's agenda)**	Chair – E. Libbey CEO, J Green
COMMITTEE AND TASK AND FINISH GROUPS			
10.40 am	**7.**	**a** **Membership & Communications Committee report -** attached **b** **Business Committee report –** to follow **c** **Patient Experience Committee report –** attached *Reports to note / discuss – terms of reference – to approve*	Jonathan Dossetor Steve Clark Esme Corner
	8.	**Exclusion of the Public (GC Standing Orders – para. 4.1)** **The Governors' Council is invited to resolve that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.**	
	9.	**Chair's Appraisal**	D. Thomason, SID

DRAFT

Extract from Standing Orders

4.4 Setting the agenda

A Governor desiring a matter to be included on an agenda shall make his request in writing to the Secretary at least 10 clear days before the meeting. The request should state whether the item of business is proposed to be transacted in the presence of the public and should include appropriate supporting information. Requests made less than 10 days before a meeting may be included on the agenda at the discretion of the Chairman.

Please contact Trust Secretary, Gill Rejzl (gill.rejzl@qehkl.nhs.uk or on 01553 613614) if you would like to request items for inclusion on the agenda to be considered by the Chair.

Please notify apologies for absence to Foundation Trust Membership Officer, Mary Denmark on 01553 613142 or email mary.denmark@qehkl.nhs.uk

Please let Mary know if you will be attending the 2nd part of the Public Board meeting and, if so, whether you require a set of printed papers.

All Public Board papers are available on the Trust's website before the meeting.

DRAFT