

## GOVERNORS' COUNCIL MEETING

### ~AGENDA ~

**Governors' Council Meeting to be held 10.30 am – 11.15 am on Tuesday 29<sup>th</sup> May 2018 in the Inspire Centre, the Queen Elizabeth Hospital, King's Lynn. PE30 4ET**

10.30 am	1.	Chair's introductions and opening remarks	Chair - E Libbey
<b>GOVERNANCE</b>			
	2.	Apologies for absence:  Governors: M Abbott, A Walder, P Tasker, Directors:	Chair - E Libbey
	3.	Declarations of Interest & updated Register of Governors' Interests: <i>to review</i> – attached	Chair - E Libbey
	4.	Governors' Council minutes – 27-03-2018 – to agree – attached	Chair - E Libbey
	5.	Non-Executive Director – appointment – update (see also agenda item 11 – in private)	Chair – E Libbey
	6.	Constitution and Standing Orders – review - attached – to agree	Chair – E Libbey
	7.	Forward Plan – to note - attached	Chair - E Libbey
<b>COMMITTEE AND TASK AND FINISH GROUPS</b>			
10.40 am	8.	a Membership & Communications Committee report ai Membership & Communications Committee ToR – to approve – attached bi Patient Experience Committee report bi Patient Experience Committee ToR – to approve attached  <i>Reports to note / discuss – terms of reference – to approve</i>	Jonathan Dossetor   Betty Lewis
<b>GOVERNOR INVOLVEMENT</b>			
10.50 am	9.	Quality Report 2017/18 – Governor comments - attached	Chair - E Libbey
	10.	Exclusion of the Public (GC Standing Orders – para. 4.1)  The Governors' Council is invited to resolve that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.	
	11.	The appointment of the Audit Committee Chair – for agreement	Chair – E. Libbey

11.15 am	<p><b>CLOSE</b> - Governors are invited and encouraged to attend the Public Board Meeting, which will take place after the Governors' Council meeting, at 11.30 am on 29 May.</p> <p><b>Date of next Governors' Council Meeting – 31<sup>st</sup> July 2018 at 10.30 am in the Inspire Centre</b></p> <p><b>(Date of the Annual Members' Meeting – Thursday 12<sup>th</sup> July at 4 pm in the Inspire Centre)</b></p>
<p><b>Extract from Standing Orders</b></p>	
4.4	<p>Setting the agenda</p> <p><i>A Governor desiring a matter to be included on an agenda shall make his request in writing to the Secretary at least 10 clear days before the meeting. The request should state whether the item of business is proposed to be transacted in the presence of the public and should include appropriate supporting information. Requests made less than 10 days before a meeting may be included on the agenda at the discretion of the Chairman.</i></p>
<p>Please contact Trust Secretary, Gill Rejzl (<a href="mailto:gill.rejzl@gehkl.nhs.uk">gill.rejzl@gehkl.nhs.uk</a>) or on 01553 613614) if you would like to request items for inclusion on the agenda to be considered by the Chair.</p>	

**Please notify apologies for absence to Foundation Trust Membership Officer, Mary Denmark on 01553 613142 or email [mary.denmark@gehkl.nhs.uk](mailto:mary.denmark@gehkl.nhs.uk)**

**Please let Mary know if you will be attending the 2<sup>nd</sup> part of the Public Board meeting and, if so, whether you require a set of printed papers.**

**All Public Board papers are available on the Trust's website before the meeting.**