Agenda Item: 20.1

The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

Committee Chair's Assurance Report

Report to:	Board of Directors (in Public)
Date of meeting:	3 November 2020
Title of Report:	Assurance Report from the Education, Innovation and Research Committee
Recommendation:	For assurance
Chair:	Dr Claire Fernandez, Non-Executive Director
Purpose:	The report summarises the assurances received, approvals, recommendations and decisions made by the Trust's Education Innovation and Research Committee at its meeting on 15 October 2020.
Background:	The Committee meets bi-monthly and provides assurance in respect of the effectiveness of the delivery of a high-standard of medical and multi-professional education, research and innovation at the Trust.
Item for Escalation	**Rota and education requirements during COVID 2nd wave** The DME has reported that HEE advice is to seek prospective approval from HEE before any doctors in training can be redeployed and that the usual limits to working hours will apply. The junior doctor rep has also highlighted the BMA requirement for 6 week notice for all rota changes. This advance planning will be challenging, particularly as we may face significant staff sickness during the 2nd wave, which may affect our flexibility to redeploy staff in a responsive fashion.
Item for Escalation	**Junior Doctor report** The junior doctor rep expressed concern that a hub teaching session was cancelled at short notice due to a clinical emergency. However, the Committee notes plans to run these virtually and to record them in future to enable the doctors to log on to these sessions at an alternative time if required.
Item for Escalation	**Multi-professional Education Forum** The Head of AHP, nursing and midwifery education post remains vacant. The deputy chief nurse is effectively fulfilling this role, but long term this is not sustainable, in particular with the plans to open a school of nursing. Recruitment is ongoing.
Item for Assurance:	**Medical Division presentation** Positive assurance that a broad range of multi-professional education opportunities exists across the division, although we note the concern that staffing challenges may make this more difficult over the winter months. Positive assurance that a very wide range of research activity is ongoing with an excellent track record in COVID-related research.

Item for Assurance:	**Director of Medical Education report** Positive assurance from HEE written feedback to reduce ISF risk from 16 to 12 and to close 3 recommendations pertaining to induction, the review and regular delivery of teaching and around senior management attendance at the Junior Doctors' Forum. Positive assurance from highly positive feedback from the care of the elderly and stroke trainees. Positive assurance that funding has been approved for all clinical staff to have access to UpToDate.
Item for Assurance:	**Non-Medical Education report** Positive assurance from the excellent feedback from users and the request from HEE for QEH to share our exemplar work to develop a blended preceptorship across the region and nationally. Positive assurance from the excellent partnership working with College of West Anglia towards starting the delivery of nursing associate apprenticeship training in 2021. Positive assurance that band 5 and 6 development programmes have restarted using COVID secure and virtual means.
Item for Assurance:	**Guardian of Safe Working report** Positive assurance that doctors in training are reporting appropriately and that the temporal pattern of reporting is very similar compared to previous years. Positive assurance from a fall in exception reports from medicine. However, a rise in reports from surgery and Stanhoe wards will prompt a staffing review. Concerns also noted around the responsiveness of some supervisors and further information is requested to triangulate this in the orthopaedics team.
Item for Assurance:	**LED report** Positive assurance that a whole day course on understanding the NHS is being supported by HEE to be run in November, with a further course on communicating with confidence planned for January, with access for general junior doctor teaching in place for all LEDs. Positive assurance that medical staffing have now started to regularly update the SAS and LED mailing list, and that we have now embedded the requirement for a current SAS or LED doctor to be present for all SAS or LED interview panels.
Item for Assurance:	**Research quarterly report and Research and Innovation annual report** Positive assurance that an experienced replacement for the head of research has been appointed - start date to be confirmed. Positive assurance that we continue to exceed our recruitment target, with over 1000 patients recruited in the first 6 months of this year, and that non COVID related studies have also re-opened where possible. Positive assurance by ongoing success of Safira device and wide ranging innovations developed this year.
Risks to refer to risk register:	none
Other items of business:	• Foundation programme quarterly report was not discussed

Attendance	
Attendees:	C Fernandez – Non-Executive Director and Committee Chair F Swords – Medical Director R Shekhar – Director of Medical Education E Tabay – Deputy Chief Nurse N Vinod Kumar - Speciality Associate Specialist, Locally employed (SAS/LED) Tutor A Hardcastle - Senior Research and Development Manager Z Babar - Consultant, MAU/AEC Medical and Guardian of Safe Working J Richardson - Medical Education Manager
Invitees:	N Redwood - Divisional Director, Medicine K McGuire - Head of Nursing, Medicine S Harvey - Divisional General Manager, Medicine
Apologies:	S Barnett – Trust Chairman