PLEASE NOTE
Due to COVID-19 there will be no facility for public attendance at this meeting. Board papers will be made available on the Trust's website.

The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

BOARD OF DIRECTORS (IN PUBLIC)

Meeting to be held on Tuesday 1 December 2020
from 10 am with Board of Directors accessing the meeting remotely

Agenda Item		Report type	Required action	Lead
1.	Chairman's welcome and apologies	Verbal	-	Chairman
Standing Items				
2.	2.1 Patient Story 2.2 Revisiting previous patient stories	Report	Consider	Chief Nurse
3.	Minutes of the previous meeting held on 3 November 2020 and matters arising	Minutes	Approve	Chairman
4.	Actions Monitoring	Actions Log	Monitor	Chairman
5.	Declarations of Interest in items on the agenda	Verbal	Note	Chairman
6.	Urgent Actions (Under Standing Orders Para. 5.2): None	-	-	-
7.	Chairman's Report	Report	Consider	Chairman
8.	CEO's Update	Report	Consider	CEO Executive
Key Strategic Objectives: QUALITY	**1 - Safe and compassionate care** **2 - Modernise hospital and estate**			
9.	Board Assurance Framework (Key Strategic Objectives 1 and 2)	Report	Consider	Chief Nurse Chief Operating Officer
10.	Integrated Quality Improvement Plan	Report	Consider	Chief Executive
11.	Integrated Performance Report Including Safe, Effective, Caring, Responsive, Well Led	Report	Monitor	Dir. Strategy Lead Directors
12.	Significant Risk Register (>15)	Report	Monitor	Dir. Patient Safety
Key Strategic Objectives: ENGAGEMENT	**3 - Staff engagement** **4 - Partnership working, clinical and financial sustainability**			
13.	Board Assurance Framework (Key Strategic Objectives 3 and 4)	Report	Consider	Dep. CEO Dir. of Finance
14.	External Strategic Update – Norfolk & Waveney Hospitals Group Committee	Report	Note	Dir. Strategy
15.	COVID-19 Update, Restoration of Services, Winter and EU Exit	Report	Consider	Chief Operating Officer

Key Strategic Objectives: HEALTHY LIVES	**5 - Healthy lives staff and patients** **6 - Investing in our staff**			
16.	Board Assurance Framework (Key Strategic Objectives 5 and 6)	Report	Consider	Medical Director Dir. HR
Regulatory and Governance				
17.	Chairs' Assurance Reports: 17.1 Audit Committee 17.2 Finance & Activity Committee 17.3 People Committee 17.4 Quality Committee 17.5 Senior Leadership Team	Report	Monitor	Committee Chairs
18.	Fire Report	Report	Monitor	Dir. Finance
19.	Board of Directors – Forward Plan	Report	Approve	Chairman
Closing Business				
20.	Any Other Business (to be agreed with the Chairman)	Verbal	Consider	Chairman
21.	Board Effectiveness: - What has gone well - Even better if	Verbal	Consider	Chairman
The Board resolves that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.				
Date of next Board of Directors' meeting (in Public) – **Tuesday 2 February 2021 at 10am**				

Apologies to: Andrea Prime, Trust Secretary
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