Agenda Item: 14

Forward Plan - Governors' Council 2021/22

STANDING ITEMS	LEAD	JAN Q4	FEB	MAR	APR Q1	MAY	JUN	JUL Q2	AUG	SEPT	OCT Q3	NOV	DEC
Declaration and Register of Interests	All		X		X		X		X		X		X
Chairman's report	Chairman		X		X		X		X		X		X
CEO's report	CEO		X		X		X		X		X		X
Recovery Update	Chief Operating Officer		X		X		X		X		X		X
Integrated Care System Update	Director of Strategy		X		X		X		X		X		X
Corprate Stragegy KPI performance	Director of Strategy		X		X		X		X		X		X
Integrated Quality Improvement Plan	Director of Patient Safety		X		X		X		X		X		X
Culture and Staff Engagement	Deputy CEO		X		X		X		X		X		X
Hospital Infrastructure Update	Deputy CEO		X		X		X		X		X		X
Integrated Performance Report	Chief Digital & Information Officer		X		X		X		X		X		X
Finance / CIP detailed update	Director of Finance		X		X		X		X		X		X
Governors' Council Committee Reports													
Membership and Communications	Committee Chair		X		X		X		X		X		X
Patient Experience	Committee Chair		X		X		X		X		X		X
Business	Committee Chair		X		X		X		X		X		X
FOR INFORMATION		**JAN Q4**	**FEB**	**MAR**	**APR Q1**	**MAY**	**JUN**	**JUL Q2**	**AUG**	**SEPT**	**OCT Q3**	**NOV**	**DEC**
Pulse survey results (quarterly)	Deputy CEO				X		X				X		
National Annual Staff Survey results	Deputy CEO		X		X								
National Patient Surveys (AR)	Chief Nurse								X				X
Winter Plannng	Chief Operating Officer										X		

ANNUAL BUSINESS CYCLE (A - annual, AR - as required)	JAN Q4	FEB	MAR	APR Q1	MAY	JUN	JUL Q2	AUG	SEPT	OCT Q3	NOV	DEC
Annual Members' Meeting (A)									X			
Annual Report and Accounts (A)								X				
Quality Account (A)						X						
Appointment of the Auditor (AR)						X		X (21)				
Chairman's Appraisal (A)				X								
Lead Governor Appointment (3-yearly or AR)		X										
Code of Conduct (3-yearly or AR)						X (21)						
Review Terms of Reference for CG Committees (3-yearly or AR)												
- Patient Experience Committee		X (23)										
- Nomination and Remuneration Committee		X (23)										
- Membership and Communications Committee		X (23)										
- Business Committee		X (23)										
- Constitution Working Group		X (23)										
Review - The Constituation (A)								X(23)				
Review - 'Working together Strategy and Key Governance Policies (3-yearly)										X(23)		
Review - Policy for Engagement (3-yearly)				X (22)								
Review - Dispute Resolution Procedure (3-yearly or AR)						X (23)						
Review - Membership Strategy and Action Plan (2-yearly)										X (22)		
INFORMAL BRIEFING CYCLE - ITEMS AS APPROPRIATE	**JAN Q4**	**FEB**	**MAR**	**APR Q1**	**MAY**	**JUN**	**JUL Q2**	**AUG**	**SEPT**	**OCT Q3**	**NOV**	**DEC**
Lead Governor's Infomal catch up with Governors (in camera)				X	X	X	X	X	X		X	X
Year 2 Corporate Strategy Milestones		X										
Placed-base care and the Integrated Care System (ICS)			X									
Revised IQIP				X								
Estates priorities and Capital Plan NH & CB						X						
Radiology Culture DS & LSK						X						
Patient Experience Strategy AW							X					
Joint Board, Governors, NEDs briefing August 2021								X				
New hospital and multi-phase development								X				
Digital Workplan NH & LSK									X			
Diagnostic Assessment Centre (DAC) breifing									X			
Case for Change Q&A Briefing										X		
Clinical Strategy										X		
Acute Provider Collaboration 1st briefing										X		
Acute Provider Collaboration and CQC Preparation											X	