Agenda item: 8b

The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

Committee Chair's Assurance Report

Report to:	Governors' Council
Date of meeting:	15 December 2022
Title of Report:	Assurance Report the Governors' Membership, Communications and Engagement Committee
Recommendation:	For assurance
Chair:	Jonathan Dossetor Public Governor, West Norfolk
Purpose:	The report summarises the assurances received, approvals, recommendations and decisions made by the Membership and Communications Committee **7 November 2022**.
Background:	The Committee meets bi-monthly and oversees the delivery of the objectives of the Membership, Communications and Engagement Workplan and makes recommendations to the Governors' Council on issues related to the Trust's FT membership.
Item for assurance	**Volunteers** The committee noted the recruitment initiatives for volunteers, the new more comprehensive induction process and other measures to increase and retain our vital volunteers.
Item for assurance	**Access Able online development** This initiative will enable a patient to find out the access arrangements and provision for disability in all areas in the Trust, prior to attending an appointment and will be available online.
Item for assurance	**Trust Matters** The first draft of the November TM was reviewed with the comments and suggestions that have been sent to Communications.
Item for assurance	**Dementia Healthcare event** This was due to take place the day after this meeting and at that point 57 members of the public had booked in for the event
Item for escalation	**Trial of transport buggies to improve access for disabled patients and disability car parking** Access to parts of the Trust from the car park are difficult for disabled patients. This trial is now able to go ahead and the Committee hoped this would happen soon. The disabled car park is now earmarked for a new building and disabled car parking is much reduced. A solution needs to be found to restore parking near to the hospital building for disabled patients.

Item for escalation	**Recruitment of FT members** Recruitment at CoWA had improved FT membership numbers but they are still well down on pre-pandemic levels. The Committee encouraged all Governors to recruit regularly from their contacts and clubs and associations that they visit.
Risks on risk register	N/A
Other items of business:	None

Attendance record	
Jonathan Dossetor (JD)	Chair, Public Governor, West Norfolk
Lesley Bambridge (LB)	Appointed Governor, Norfolk County Council
Jane Evans (JE)	Appointed Governor West Norfolk Carers
Esmé Corner (EC)	Public Governor, West Norfolk
Penny Hipkin (PH)	Public Governor, West Norfolk
Betty Lewis (BL)	Public Governor, Cambridgeshire/Fenland
Debbie Burrell (DB)	Acting Head of Comms
Linda Purdy (LP)	Assoc. Director of Patient Experience
Joanne Rowe (JR)	Voluntary Services Manager
AJ Weir (AJW)	Head of Staff Experience and Wellbeing
Sarah Renwick (SHR)	Governor and Membership Officer (minutes)