**PLEASE NOTE**
**Whilst the need for social distancing continues there will be no facility for public attendance at this meeting. Board papers continue to be made available on the Trust's website.**

NHS
The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

# BOARD OF DIRECTORS (IN PUBLIC)

**Meeting to be held on Tuesday 7 December 2021**
**from 10:00 am with Board of Directors accessing the meeting remotely**

| Agenda Item | | Report type | Required action | Lead |
|---|---|---|---|---|
| 1. | Chairman's welcome and apologies | Verbal | Note | Chairman |
| **Standing Items** | | | | |
| 2. | Patient Story | Report | Consider | Chief Nurse |
| 3. | Minutes of the previous meeting held on 2 November 2021 and matters arising | Minutes | Approve | Chairman |
| 4. | Actions Monitoring | Actions Log | Monitor | Chairman |
| 5. | Declarations of Interest in items on the agenda | Verbal | Note | Chairman |
| 6. | Urgent Actions (Under Standing Orders Para. 5.2): None | - | - | Chairman |
| 7. | Chairman's Report | Report | Consider | Chairman |
| 8. | CEO's Update | Report | Consider | Chief Executive |
| **Key Strategic Objectives: QUALITY** | **1 - Safe and compassionate care**<br>**2 - Modernise hospital and estate** | | | |
| 9. | Board Assurance Framework<br>(Key Strategic Objectives 1 and 2) | Report | Consider | Chief Nurse<br>Dir. Finance |
| 10. | Integrated Quality Improvement Plan | Report | Consider | Dir. Patient Safety |
| 11. | Integrated Performance Report<br>- Including Safe, Effective, Caring, Responsive, Well Led | Report | Monitor | Chief Digital & Information Officer<br>Lead Directors |
| 12. | New Hospital Programme, RAAC and Estate Strategy Programme update | Report | Consider | Deputy CEO<br>Dir. Strategic Estates Projects |
| 13. | National Inpatient Survey Results | Report | Consider | Chief Nurse |
| 14. | Significant Risk Register (>15) | Report | Monitor | Dir. Patient Safety |

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|---|---|---|---|---|
| **Key Strategic Objectives: ENGAGEMENT** | **3 - Staff engagement**<br>**4 - Partnership working, clinical and financial sustainability** | | | |
| 15. | Board Assurance Framework<br>(Key Strategic Objectives 3 and 4) | Report | Consider | Deputy CEO<br>Dir. Strategy |
| 16. | Integrated Care System (ICS) update | Report | Consider | Dir. Strategy |
| **Key Strategic Objectives: HEALTHY LIVES** | **5 - Healthy lives staff and patients**<br>**6 - Investing in our staff** | | | |
| 17. | Board Assurance Framework<br>(Key Strategic Objectives 5 and 6) | Report | Consider | Medical Director<br>Dir. People |
| 18. | Freedom to Speak Up Bi-Annual Report | Report | Consider | Deputy CEO<br>Lead FTSU Guardian |
| **Regulatory and Governance** | | | | |
| 19. | Chairs' Assurance Reports:<br>a) Education, Research & Innovation Committee<br>b) Finance & Activity Committee<br>c) People Committee<br>d) Quality Committee<br>e) Senior Leadership Team | Report | Monitor | Committee Chairs |
| 20. | Register of Directors' Interests | Report | Note | Chairman |
| 21. | Company Seal Register: No entries | - | - | - |
| **Closing Business** | | | | |
| 22. | Any Other Business (to be agreed with the Chairman) | - | - | Chairman |
| 23. | Board Effectiveness:<br>- What has gone well<br>- Even better if | Verbal | Consider | Chairman |
| **The Board resolves that members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.** | | | | |
| Date of next Board of Directors' meeting (in Public) – **Tuesday 1 February 2022, 10:00 am** | | | | |

Apologies to: Andrea Prime, Trust Secretary - andrea.prime@qehkl.nhs.uk