Agenda Item: 18a

The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

Committee Chair's Assurance Report

Report to:	Board of Directors (in Public)
Date of meeting:	1 June 2021
Title of Report:	Assurance Report from the Finance & Activity Committee
Recommendation:	For assurance
Chair:	Graham Ward, Non-Executive Director
Purpose:	The report summarises the assurances received, approvals, recommendations and decisions made at the Trust's Finance & Activity Committee meeting on **19 May 2021.**
Background:	The Committee meets monthly and provides assurance on scheduled reports from all Trust operational committees with a finance and activity (including commissioning) brief.
Item for Assurance and Escalation	**Financial Planning 2021/22** The Committee received an update on financial planning for 2021/22. **Assurance** was gained from the overall financial plan for H1 with the assumptions in line with national guidance. The H2 plan was welcomed but recognised that further work is required. **Escalation** was required with regards the cost improvement programme. The cost improvement plan is based around transactional schemes and there is much needed development with regards to transformational schemes. **Escalation** was required in recognition of the underlying deficit highlighted within the financial forecast position of H2.
Item for Assurance and Escalation	**Access Standards Report** **Assurance** was gained from the monthly access standards report and the Committee noted the operational performance. The Committee was informed of the consolidation of red ED within the main ED in early May with Day Surgery Unit opening on 17 May. The Committee also recognised the significant amount of work completed to date with regards the restoration of elective services but recognised the considerable efforts still required to achieve the operational requirements of the elective recovery programme. **Escalation** was required around diagnostic performance and the associated concerns around diagnostic capacity – particularly within the modes of MRI and CT. The Committee also noted the fragile nature of the MRI scanners and requested the business case for replacement and/or additional machines be prioritised.
Item for Assurance	**Surgery Divisional Presentation** The Committee received a presentation from the Surgery Division. The Division summarised their finance and activity performance over the last year and highlighted to the Committee the risks and

	opportunities for the year ahead. The Committee acknowledged the work that was being undertaken in the key area of post-COVID recovery. The Division continued to develop their CIP programme and the Committee acknowledged that a focus on transformational schemes was required to assist in the recovery plan. The Committee also acknowledge that the Division had successfully addressed agency expenditure in previous years and this control must be maintained as part of the Division's post COVID response. The Committee thanked Divisional colleagues and welcomed the opportunity for the Division to present to the Committee.
Item for Assurance	**Corporate Strategy underpinning workplans: Digital** The Committee received a presentation from the Head of Digital with regards to the digital ambitions and work-plan for the year ahead. The Committee welcomed the programme and given the importance of the programme requested that further time be allocated to a briefing session for all Board members.
Item for Assurance	**Finance and Activity Report Month 1** The Committee received the month 1 finance report and was informed that the Trust had delivered the month 1 position in line with the month 1 plan. The Committee also recognised that the Trust had delivered its CIP programme for the month as planned.
Item for Assurance	**NICU Refurbishment** The Committee received the detailed timetable for the NICU refurbishment capital programme. The Committee noted that the programme was in line with the plan and requested updates on the high level timelines/milestones as appropriate.
Item for Assurance	**Reference Cost Draft Audit Report** The Committee received a draft of the audit report on the reference cost submission. The Committee noted the recommendations and welcomed the confirmation of the development of an action plan to address the recommendations. The Committee was also informed that this report and action plan would be presented to the Audit Committee when the action plan was complete.
Risks to refer to risk register:	None.
Other items of business:	Other items the Committee reviewed: • An update on the cyber internal audit report • An update paper to recommend progressing electric boiler replacements for Sterile Services gas boilers. • The monthly update report on the structural integrity of the roof and noting the position with respect the on-going work for the completion of the business case to access emergency capital funds. • The significant Risk and BAF Report noting that SO2 risk score would need to be aligned to the principle risk of the roof of a score of 20; and • Received the forward planner.

Attendance

Attendees: G Ward – Non-Executive Director and Committee Chair
S Roberts – Non-Executive Director
I Mack – Non-Executive Director
A Brown – Non-Executive Director
S Barnett – Trust Chairman
C Shaw – Chief Executive Officer
C Benham – Director of Finance
D Smith – Chief Operating Officer
C West-Burnham – Director of Strategy
L Lippmann – Deputy Director of Finance
S Jones – Deputy Chief Operating Officer (agenda item 8)
K Broome – Associate Director Planned Care (agenda item8)
S Bass – Divisional Director Surgery (item 6)
D Asher – Divisional General Manager Surgery (item 6)
L Barker - Divisional Head of Nursing Surgery (item 6)
J Exton – Divisional Finance Business Partner Surgery (item 6)
L Skaife-Knight – Deputy CEO (item2 11 and 12)
N Hall – Head of Digital (items 11 and 12)
A Prime – Trust Secretary

Apologies: None

Observers: Governors - E Corner, A Walder and P Kunes