Agenda Item: 4

The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

Actions Log Board of Directors (in PUBLIC) 2021

June 2021

Action No.	Meeting Date	Minute ref	Action	Receiving Body	Target Completion Date	Lead	Update	Complete
94	02.03.21	41/21	**Integrated Performance Report :** Consider presentation of some IPR metrics - CWB to review data and invite external expert back to a Board development session to review how the Board is using the IPR report	Board Seminar	Jul-21	DoS	**Complete. Date confirmed for 29 July Board Development session.**	✓
98	02.03.21	49/21	**Health Inequalities:** A further paper on Health Inequalities to be taken to the Quality Committee (given publication of national guidance in March)	Quality Committee	Jul-21	DoS	**Update paper to be taken to Quality Committee in July 2021. Working with Local Delivery Group colleagues to draft - in progress.**	
99	02.03.21	49/21	**Health Inequalities:** The patient voice to be heard in this work	Quality Committee	Jul-21	DoS	**Update paper to be taken to Quality Committee in July 2021. Working with Local Delivery Group colleagues to draft - in progress.**	
100	02.03.21	49/21	**Equality, Diversity & Inclusion:** To feature as a Board seminar session (deep dive on data and leadership, behaviour, systems and attitudes)	Board Seminar Session	Oct-21	DoP	**Scheduled for Board seminar 28 October 2021.**	✓
104	04.05.21	89/21	**Integrated Performance Report:** CWB to give consideration to producing a high level summary dashboard to support the presentation of the IPR as part of the 'plot the dots' review with the Board in July 2021	Board	Jul-21	DoS	**High-level reporting template and a reporting template for grouped indictors in draft. To be shared for comment w/c 3 July 2021.**	
107	01.06.21	109/21	**Board Assurance Framework (KSO1):** To arrange a deep dive on End of Life Care.		Jul-21	CN	**Complete. Scheduled 6 July 2021.**	✓

108	01.06.21	116/21	**Freedom to Speak Up Report:** To provide an update on the progress of the internal audit recommendations for Freedom to Speak Up.	Board	Jul-21	Dep CEO	**Completed, detailed update sent to Board of Directors on 3 June 2021.**	✓