Agenda Item: 19b

The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

Committee Chair's Assurance Report

Report to:	Board of Directors (in Public)
Date of meeting:	4 May 2021
Title of Report:	Assurance Report from the Finance & Activity Committee
Recommendation:	For assurance
Chair:	Graham Ward, Non-Executive Director
Purpose:	The report summarises the assurances received, approvals, recommendations and decisions made at the Trust's Finance & Activity Committee meeting on **21 April 2021.**
Background:	The Committee meets monthly and provides assurance on scheduled reports from all Trust operational committees with a finance and activity (including commissioning) brief.
Item for Escalation	**COVID-19 Elective Restoration** The Committee received a report detailing the governance arrangements for the COVID elective recovery plan. The report detailed the national guidance and requirements for the recovery trajectories in the first half of 2021/22. The Committee recognised that work was on-going and requested the more detailed trajectory and operational plans for recovery be presented at the next Committee meeting.
Item for Assurance	**Women & Children Divisional Presentation** The Committee received a presentation from the Women and Children Division. The Division summarised their finance and activity performance over that last year and highlight to the Committee the risks and opportunities for the year ahead. The Committee acknowledged the work that was being undertaken in the key areas of post-COVID recovery, culture improvement, recruitment and the work being completed to assist in delivering services with the current Estate challenges. The Committee thanked the team and welcomed the recommencement of the divisional presentations.
Item for Assurance	**Financial Planning 2021/22** The Committee received a report detailing the progress being made with respect to the annual financial planning process for 2021/22. The Trust was following the national guidance and working with ICS colleagues on the allocation of the system-wide funding that had recently been announced for the first half of the year of 2021/22. Whilst work was on-going, the Committee received the latest drafts of the organisational plans for 2021/22. The Committee acknowledged these plans and recognised the need to continue with the 'grip and control' CIP schemes but also emphasised the need to focus on the development of transformational CIP schemes, both within the Trust and across the wider system.

	The Committee will receive more detailed plans at the May Committee meeting.
Item for Assurance	**Access Standards Report** The Committee received the monthly access standards report and noted the operational performance. The Committee was informed of the continuation of red ED within the Day Surgery Unit and also the continuation of a red SDEC (Same Day Emergency Care). This was leading to an improved situation for emergency care performance. The Committee discussed the challenges around diagnostic performance and capacity concerns. The Committee requested a deep dive at the next meeting to review the recovery in the immediate, mid and longer term. The Committee recognised the challenges with regards the growing elective waiting lists and recognised that the work being undertaken on the elective recovery programme will enable the Committee to review and monitor this area. The Committee also recognised the importance of ensuring flow was optimised in order to ensure an efficient emergency patient pathway.
Item for Assurance	**Finance and Activity Report Month 12** The Committee received the month 12 finance report and was informed that the Trust delivered an income and expenditure surplus of £50k for the year. The Committee recognised that this was the second year in a row that the Trust was able to confirm the delivery of a surplus. The Committee recognised that the Trust had delivered its CIP programme for the year and also recognised that this was the second year that the Trust has delivered a full CIP programme. The Committee also recognised that the capital programme had not delivered as was needed but was informed that the internal programme had been delivered.
Item for Assurance	**Structural Integrity of Roof** The Committee received an update report which focused on the continuing works with regards the completion of the emergency capital business case to access the recently announced capital funding. Further options of utilising potential internal decant space are being progressed and will form part of the business case that is timetabled to be delivered to the Board of Directors in June. The Committee was also informed of the most recent plank deflections and was formally informed of the opening of the Critical Care Unit (CCU). The Committee recognised the significant effort and timeliness of response that was required across a multi-disciplinary team.
Item for Assurance	**Corporate Strategy Q4 Update** The Committee received the quarter 4 update of the Corporate Strategy. The Committee recognised the draft ratings and achievements as updated for quarter 4 and recommended additional capital programme commentary and a change to the rating in the transformational area to amber. Overall, the Committee recognised the achievements made against

	the Corporate Strategy for 2020/21.
Risks to refer to risk register:	No additional risks identified.
Other items of business:	Other items the Committee reviewed: • The significant Risk and BAF Report; and • Received the forward planner.

Attendance	
Attendees:	G Ward – Non-Executive Director and Committee Chair S Roberts – Non-Executive Director A Brown – Non-Executive Director C Shaw – Chief Executive Officer C Benham – Director of Finance L Lippmann – Deputy Director of Finance S Jones – Deputy Chief Operating Officer D Smith – Chief Operating Officer A Prime – Trust Secretary M Hughes – Divisional General Manager Women & Children (item 6) J Exton - Divisional Finance Business Partner Women & Children (item 6)
Apologies:	I Mack – Non-Executive Director
Observers:	Governors - E Corner and P Kunes