Agenda Item: 4

The Queen Elizabeth Hospital King's Lynn
NHS Foundation Trust

Actions Log Board of Directors (in PUBLIC) 2021

April 2021

Action No.	Meeting Date	Minute ref	Action	Receiving Body	Target Completion Date	Lead	Update	Complete
86	02.02.21	14/21	**Integrated Performance Report (IPR):** Board seminar session focusing on understanding mortality data	Board Seminar	Apr-21	MD	**Board seminar session 29 April 2021**	✓
88	02.02.21	14/21	**Integrated Performance Report (IPR):** Include further information on patients waiting over 6 weeks in IPR	Board	Apr-21	COO	**Complete**	✓
90	02.02.21	18/21	**Significant Risk Register (>15):** Run another Board seminar session on risk and Board Assurance Framework	Board Seminar	Apr-21	DoPS	**Scheduled for Board seminar session on 29 April 2021**	✓
94	02.03.21	41/21	**Integrated Performance Report :** consider presentation of some IPR metrics - CWB to review data and invite external expert back to a Board development session to review how the Board is using the IPR report	Board Seminar	Jul-21	DoS	**Date confirmed for 29 July Board Development session**	
98	02.03.21	49/21	**Health Inequalities:** A further paper on Health Inequalities to be taken to the Quality Committee (given publication of national guidance in March)	Quality Committee	Jul-21	DoS	**Update paper to be taken to Quality Committee in July 2021.**	
99	02.03.21	49/21	**Health Inequalities:** The patient voice to be heard in this work	Quality Committee	Jul-21	DoS	**Update paper to be taken to Quality Committee in July 2021.**	

100	02.03.21	49/21	**Equality, Diversity & Inclusion:** To feature as a Board seminar session (deep dive on data and leadership, behaviour, systems and attitudes)	Board Seminar Session	Oct-21	DoP	**Scheduled for Board seminar 28 October 2021**	
101	02.03.21	50/21	**Equality, Diversity & Inclusion:** Consider how the metrics are made available to the People Committee on a systematic basis	People Committee	May-21	DoP	**Reporting to People Committee in May**	
102	07.04.21	67/21	**Integrated Performance Report:** In the next patient experience quarterly report to Quality Committee, include content on the future of FFT and all other metrics that enable the Trust to know what it feels like to be a patient in the care of QEH.	Quality Committee	May-21	CN	**Reporting to Quality Committee in May 2021**	
103	07.04.21	67/21	**Integrated Performance Report:** Share mortality data report from March Quality Committee with Board members	Board	Apr-21	Dep. MD	**Report circulated 22 April 2021**	✓
104	07.04.21	68/21	**2021/22 Priorities and Operational Planning Guidance:** Take report to the next Governors' Council to share national priorities and how these will be incorporated going forward	Governors' Council	Apr-21	DoS	**Complete**	✓